Policy Wording



Civil Liability Insurance Policy





Policy Schedule

Financial Planners - Civil Liability

Policy Number: >

ems						
Policyholder	>					
Policyholder's Main Address	Address Line 1	>				
	Address Line 2	>				
	State	>		Postcode	>	
	From:	>	To	o:	>	
Policy Period						
	4:00 P.M. at the Policyholder's Main Address					
Limit of Liability (Any one Claim)	\$					
Limit of Liability (Aggregate)	\$					
Retention (Each and Every Claim)	\$					
Retroactive Date						
Continuity Date						
Premium	\$					
GST	\$					
Stamp Duty	\$					
Total	\$					
Insurer & Address	AIG Australia Limited					
	ABN 93 004 727 753 AFSL 381686					
Claims Notice	Financial Lines Claims Manager					
	AIG					
	Level 19, Citigroup Centre 2 Park Street, Sydney, NSW, 2000,					
	T: (612) 9240 1	711, F: (6 ⁻	12) 9240 1722			
Signed for and on behalf of the Insurer						
Signature:						
Date of Policy Issuance:/_	/					



Privacy Notice

This notice sets out how AIG Australia Limited (AIG) collects, uses and discloses personal information about:

- you, if an individual; and
- other individuals you provide information about.

Further information about our Privacy Policy is available at www.aig.com.au or by contacting us at australia.privacy.manager@aig.com or on 1300 030 886.

How we collect your personal information

AIG usually collects personal information from you or your agents.

AIG may also collect personal information from:

- Our agents and service providers;
- other insurers;
- people who are involved in a claim or assist us in investigating or processing claims, including third parties claiming under your policy, witnesses and medical practitioners;
- third parties who may be arranging insurance cover for a group that you are a part of;
- providers of marketing lists and industry databases; and
- publically available sources.

Why we collect your personal information

AIG collects information necessary to:

- underwrite and administer your insurance cover;
- maintain and improve customer service; and
- advise you of our and other products and services that may interest you.

You have a legal obligation under the Insurance Contracts Act 1984 to disclose certain information. Failure to disclose information required may result in AIG declining cover, cancelling your insurance cover or reducing the level of cover, or declining claims. To whom we disclose your personal information

In the course of underwriting and administering your policy we may disclose your information to:

 entities to which AIG is related, reinsurers, contractors or third party providers providing services related to the administration of your policy;

- banks and financial institutions for policy payments;
- assessors, third party administrators, emergency providers, retailers, medical providers, travel carriers, in the event of a claim:
- other entities to enable them to offer their products or services to you; and
- government, law enforcement, dispute resolution, statutory or regulatory bodies, or as required by law.

AIG is likely to disclose information to some of these entities located overseas, including in the following countries: United States of America, United Kingdom, Singapore, Malaysia, the Philippines, India, Hong Kong, New Zealand as well as any country in which you have a claim and such other countries as may be notified in our Privacy Policy from time to time.

You may request not to receive direct marketing communications from AIG.

Access to your personal information

Our Privacy Policy contains information about how you may access and seek correction of personal information we hold about you. In summary, you may gain access to your personal information by submitting a written request to AIG.

In some circumstances permitted under the Privacy Act 1988, AIG may not permit access to your personal information. Circumstances where access may be denied include where it would have an unreasonable impact on the privacy of other individuals, or where it would be unlawful.

Complaints

Our Privacy Policy also contains information about how you may complain about a breach of the applicable privacy principles and how we will deal with such a complaint.

Consent

If applicable, your application includes a consent that you and any other individuals you provide information about consent to the collection, use and disclosure of personal information as set out in this notice.



Policy Wording

Financial Planners - Civil Liability

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In consideration of the payment of the **Premium** and subject to all the provisions of this policy, the **Insurer** agrees as follows.

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All cover under this policy is afforded solely with respect to **Claims** first made against an **Insured** during the **Policy Period** and reported to the **Insurer** as required by this policy.

Civil Liability The Insurer will pay on behalf of any Insured all Damages resulting from any

Claim for any civil liability of the Insured.

Misleading or Deceptive

Conduct

The **Insurer** will pay on behalf of any **Insured** all **Damages** resulting from any **Claim** for any **Misleading or Deceptive Conduct** of the **Insured**.

Intellectual Property The Insurer will pay on behalf of any Insured all Damages resulting from any

Claim for any Infringement.

Defamation The **Insurer** will pay on behalf of any **Insured** all **Damages** resulting from any

Claim for libel or slander committed by an Insured.

Lost Documents The Insurer will pay on behalf of any Insured all Damages resulting from any

Claim for the destruction, damage to, loss, erasure or mislaying of Documents by

an **Insured**.

Fraud/Dishonesty The Insurer will pay on behalf of any Insured all Damages resulting from any Claim

for Fraud/Dishonesty of any:

(I) Employee or authorised representative; or

(Ii) Any natural person who is or has been a principal, partner or director of the

policyholder or any subsidiary.

Defence The **Insurer** has the right to defend any **Claim** which this policy may respond to

under its Covers or Extensions. The Insurer shall pay Defence Costs incurred in

defending such Claim.

The **Insurer** is under no obligation to pay **Loss**, unless the **Wrongful Act**: (i) first takes place on or after the **Retroactive Date**; and (ii) is committed solely in the performance of or failure to perform **Professional Services**.

Standard Extensions

Businessguard Advisory Panel

During the Policy Period the Policyholder is entitled to free advice, not involving a significant time commitment on the part of the member firm, from the *businessguard Advisory Panel* which relates to matters which are relevant to the cover provided under this policy.

The **Insurer** consents to the appointment of any member firm, in the absence of a conflict of interest, to act on behalf of the **Insureds** in respect of any Claim notified to the **Insurer**, provided the **Insurer** accepts the notification under the policy and subject always to the "Claims" Conditions.

The **Insureds** may access the services of the *businessguard Advisory Panel* by contacting the firms listed as such at www.aig.com.au.

Court Attendance

For any person described in (i) and (ii) below who actually attends court as a witness in connection with a Claim notified under and covered by this policy, Defence Costs will include the following rates per day on which

Attendance in court has been required:

- (i) For any principal, partner, or director **Insured** \$500
- (ii) For any **Employee** or **Authorised Representative** \$250

No Retention shall apply to this Extension.



Standard Extensions (continued)

Extended Reporting Period

If the **Insurer** cancels or does not renew this policy, other than for non payment of **Premium** or any other breach of the terms of this policy by an **Insured**, the **Policyholder** shall have the right to a period of 30 days following the date of cancellation or expiry in which to give notice of any covered **Claim** first made against the **Insured**. That extended reporting period shall not apply if this policy or its cover has been replaced.

External Dispute Resolution Bodies

"Damages" includes any amount that an Insured is legally liable to pay to a **Third** Party in respect of findings or awards by an external dispute resolution body approved by the Australian Securities and Investments Commission, subject to the limitations of "Loss".

Previous Business Name

"Insured" is extended to include any entity which previously traded as the **Policyholder** under a different business name.

Property Cover for Lost Documents

With respect to a **Third Party's Documents**:

- (i) For which an **insured** is legally responsible, and
- (ii) That, during the **policy period**, have been destroyed, damaged, lost, distorted, erased or mislaid solely in the performance or non-performance of **professional services**.

Damages shall also include costs and expenses reasonably incurred by the **Insured** in replacing or restoring such **Documents** provided that:

- (a) Such loss or damage is sustained while the **Documents** are either:
 - (1) In transit; or
 - (2) In the custody of the **Insured** or of any person to whom the **Insured** has entrusted them:
- (b) Where the lost or mislaid **Documents** have been the subject of a diligent search by or on behalf of the **Insured**;
- (c) The amount of any **Claim** for such costs and expenses shall be supported by evidence of expenditure that shall be subject to written approval by a competent person to be nominated by the **Insurer** with the consent of the **Insured**; and
- (d) The Insurer shall not be liable for any Claim arising out of wear, tear and/or gradual deterioration, moth and vermin, or other matters beyond the Insured's control.

A separate retention of \$1,000 instead of the **Retention** will apply to each **Claim** covered under this Extension.

Quasi Judicial Costs

"Defence Costs" is extended to include any reasonable fees, costs and expenses incurred by or on behalf of the Insured in the investigation, defence, settlement or appeal of any complaint against the Insured by any statutory or professional body which has jurisdiction to inquire or adjudicate in any such matter.



Optional Extensions

Authorised Representatives

"Insured" includes any:

- Past or present Authorised Representative of the Policyholder or a Subsidiary: and
- Natural person or entity who becomes an Authorised Representative of the (ii) Policyholder or a Subsidiary during the Policy Period, provided that within 30 days of the natural person or entity becoming an Authorised Representative the Policyholder has:
 - Provided the **Insurer** with an approved supplementary proposal form which has been satisfactorily completed by the new Authorised Representative; and
 - Provided the **Insurer** with any other information requested in respect of the new Authorised Representative; and
 - Agreed to any amendments to the terms, Condition or Exclusions of this policy as required by the Insurer; and

Where any natural person or entity operates as an Authorised Representative of the Policyholder and any other licensee, the Authorised Representative will only be covered under this Extension for Professional Services provided on behalf of the Policyholder.

Gearing

The "Margin Lending & Gearing" Exclusion will not apply where the Insured has:

- followed the most recent margin lending and gearing guidelines issued by the (i) Policyholder;
- the client has received a disclosure statement from the Insured explaining (ii) the risks associated with margin lending and gearing; and
- the client has authorised the **Insured** in writing to arrange margin lending or (iii)

"Professional Services" includes mortgage and finance broking and origination advice and services provided by any Insured who is a member of the Mortgage and Finance Association of Australia (MFAA) or the Finance Brokers Association of Australia (FBAA).

"Professional Services" includes advice and services relating to contracts of nonlife insurance that the **Insured** is authorised to provide:

- As an Authorised Representative of a general insurer who is a holder of an Australian Financial Services Licence; or
- (ii) As an insurance intermediary under a written agreement authorising the Insured to act on behalf of one or more insurers within the terms of the Insurance (Agents and Brokers) Act 1984 prior to the requirement to hold an Australian Financial Services Licence (or authorisation) under the Financial Services Reform Act 2001.

This Extension will be subject to a Sublimit of Liability of \$1,000,000.

Margin Lending &

Mortgage Services

Non-Life Insurance



Optional Extensions (continued)

Life Insurance

"Professional Services" includes advice and services relating to contracts of life insurance that the **Insured** is authorised to provide as:

- (i) A life insurance broker under the **Insured's Australian Financial Services**Licence:
- (ii) An Authorised Representative of a holder of an Australian Financial Services Licence; or
- (Iii) An insurance intermediary under either a life insurance broking Registration or a written agreement authorising the insured to act on behalf of one or more insurers under the insurance (agents and Brokers) act 1984 prior to the requirement to hold an australian Financial services licence (or authorisation) under the financial services reform act 2001.

For **Professional Services** provided in the capacity of a life insurance broker only, and notwithstanding Section 28 of the *Insurance Contracts Act 1984* and the "Fraudulent Claims" Condition, if the **Insured** fails to comply with its duty of disclosure or makes a misrepresentation to the **Insurer** (whether the failure or misrepresentation was fraudulent or not) before this policy was entered into, the **Insurer** shall not avoid this policy by reason of the non-disclosure or misrepresentation; however any **Claim** that is the subject of non-disclosure or misrepresentation will be subject to a **Sublimit of Liability** in the aggregate of either \$1,000,000 or 15% of the **Insured's** gross written premium for life insurance

Employment Practice Liability

The **Insurer** will pay on behalf of any **Insured** all **Damages** resulting from any liability from a **Claim** against:

business for the twelve months immediately preceding the Policy Period,

(I) The policyholder or any subsidiary; or

whichever is the greater amount.

- (li) Any natural person, who is or has been a principal, partner or director of the **policyholder** or any **subsidiary**; or
- (lii) Any employee;

By an **Employee** or prospective **Employee** of the **Policyholder** or any **Subsidiary** based upon any civil liability in connection with the recruitment, employment of or the termination of such **Employee** or, decision not to employ the prospective **Employee**, including, but not limited to, any employment-related retaliation or harassment.

The Insurer shall pay the Policyholder or any Subsidiary for its Direct Financial Loss due to Dishonest Acts committed after the Continuity Date which are Discovered during the Policy Period and reported to the Insurer as required by this policy.

Fidelity

Definitions

"Approved Product"

Means any product

- (i) Which has been approved in writing by the **policyholder's** investment committee; or
- (ii) For which the **policyholder** has provided written guidelines in respect of advice or services.

Financial Means a licence issued by the Australian Securities and Investments Commission covering the provision of the **Insured's Professional Services**.

Means any natural person or entity that is authorised in writing to provide advice or services on behalf of an **Australian Financial Services Licence** holder in accordance with Part 7.6 Division 5 of the *Corporations Act 2001*.

Means physical injury, sickness, disease or death; and if arising out of the foregoing, nervous shock, emotional distress, mental anguish or mental injury.

"Australian Financial Services Licence"

"Authorised Representative"

"Bodily Injury"



Definitions (continued)

"Claim"

Means any:

- (i) Written demand; or
- (ii) Civil or administrative proceedings;

that seeks Damages as a result of Wrongful Acts.

Means the date specified as such in the Schedule.

Means any amount that an **Insured** shall be legally liable to pay:

- (i) To a **third party** in respect of judgments rendered against an **insured**, or for settlements which conform with the consent requirements set out in the "claims conditions":
- (ii) As contribution or indemnity to any entity or natural person having a financial interest or executive role in the operation of any authorised representative;

Subject to the limitations of Loss.

Means reasonable fees, costs and expenses incurred by or on behalf of the **Insured** in the investigation, defence, adjustment, settlement or appeal of any **Claim**. "**Defence Costs**" shall not mean any internal or overhead expenses of any **Insured** or the costs of any **Insured**'s time.

Means direct financial loss caused by the loss of **Money** or **Securities** owned by the **Policyholder** or any **Subsidiary**.

"Direct Financial Loss" does not include: (i) wages, salaries or other remuneration or benefits paid by the Policyholder or any Subsidiary to its Employees, partners, principals or directors; (ii) complete or partial non-payment or default under any credit arrangement; or (iii) any costs, fees or other expenses incurred by the Insured in prosecuting or defending any demand, claim or legal proceeding resulting from a Direct Financial Loss which is covered under this policy.

Means when any of the **Policyholder's**, or a **Subsidiary's** partners, principals, directors, officers, departmental seniors, senior managers or equivalent (who are not in collusion with an **Employee** who has or is attempting to commit a **Dishonest Act**) first becomes aware of any facts which would cause a reasonable person to assume that a **Direct Financial Loss** which may be covered under this policy has been or is likely to be incurred, even though the exact amount or details of the **Direct Financial Loss** are not known at the time the person first became aware of such facts. The first **Discovery** constitutes **Discovery** by each and every **Insured**.

Means any fraudulent or dishonest acts committed by an **Employee** (acting alone or in collusion with others) with the principal intent to cause the **Policyholder** or any **Subsidiary** to sustain a **Direct Financial Loss** and results in the **Employee** making an improper financial gain for themselves or for any other individual or entity intended by the **Employee** to receive such gain.

Means all documents of any nature whatsoever including computer records and electronic or digitised data; but does not include any currency, negotiable instruments or records thereof.

Means any natural person who is or has been expressly engaged as an employee under a contract of employment with:

- (i) The **policyholder** or any **subsidiary**; or
- (ii) Any corporate **Authorised Representative** of the **Policyholder**.

"Employee" shall not mean any: (i) principal, partner or director; or

Temporary contract labour, self-employed person or labour-only sub-contractor. Means fraudulent or dishonest conduct that results in liability to the **Policyholder** or any **Subsidiary**.

Means an infringement of any intellectual property right of any **Third Party**, other than patents and **Trade Secrets**.

"Continuity Date"

"Damages"

"Defence Costs"

"Direct Financial Loss"

"Discovered" or "Discovers" or "Discovery"

"Dishonest Acts"

"Documents"

"Employee"

"Fraud/Dishonesty"

"Infringement"



Definitions (continued)

"Insured"

Means:

- (i) The **Policyholder** or any **Subsidiary**;
- (ii) Any natural person, who is or has been a principal, partner or director of the Policyholder or any Subsidiary;
- (iii) Any Employee; and
- (iv) Any natural person or entity other than an **Authorised Representative**, being a temporary contract labour, self-employed persons, labour-only subcontractors, solely under contract with, and under the direction and direct supervision of the **Policyholder** or any **Subsidiary**;

But only when providing **Professional Services** in the foregoing capacities. "**Insured**" also includes any estate or legal representatives of any **Insured** described in (ii) and (iii) of this definition with respect to the **Insured's** provision of **Professional Services** in any such capacity.

Means the entity specified as such in the Schedule.

Means the amount specified as such in the Schedule.

Means **Damages** and **Defence Costs**. "Loss" shall not mean and this policy shall not cover any:

- (i) Taxes payable by the **Insured**;
- (ii) Non-compensatory damages, including punitive, multiple, exemplary or liquidated damages;
- (iii) Restitutionary relief;
- (iv) Fines or penalties;
- (v) The costs and expenses of complying with any order for, grant of or agreement to provide injunctive or other non-monetary relief;
- (vi) Employment related compensation or benefits, overhead, charges or expenses of any **Insured**; or
- (vii) Any matters which may be deemed uninsurable under the law governing this policy or the jurisdiction in which a Claim is brought.

Means any actual or alleged misleading or deceptive conduct at law or under the *Corporations Act 2001* (Cth), *Australian Securities and Investments Commission Act 2001* (Cth), *Competition and Consumer Act 2010* (Cth) or any similar provisions in the States' Fair Trading Acts.

Means local or foreign currency, coins, bank notes, cheques, travellers cheques, registered cheques, postal orders, money orders and bullion.

Means the period of time specified in the Schedule unless the policy is cancelled in which event the **Policy Period** will end on the effective

Date of the cancellation.

Means the entity or natural person specified as such in the Schedule.

Means, but is not limited to, any solid, liquid, biological, radiological,

Gaseous or thermal irritant or contaminant whether occurring naturally or otherwise, including asbestos, smoke, vapour, soot, fibres, mould, spores, fungus, germs, fumes, acids, alkalis, nuclear or radioactive material of any sort, chemicals or waste. "waste" includes, but is not limited to, material to be recycled, reconditioned or reclaimed.

Means a dealers licence (or authorisation) or investment adviser licence (or authorisation) held by an **Insured** under the *Corporations Act 2001* prior to the requirement to hold an **Australian Financial Services Licence** (or authorisation) under the *Financial Services Reform Act 2001*.

Means the amount specified as such in the Schedule and any premium adjustment reflected in an endorsement to this policy.

"Insurer"

"Limit of Liability"

"Loss"

"Misleading or Deceptive Conduct"

"Money"

"Policy Period"

"Policyholder" "Pollutants"

"Pre-FSR Licence/ Authorisation"

"Premium"



Definitions (continued)

"Professional Services"

Means financial planning advice and services that the Insured:

 Is authorised to provide under an Australian Financial Services Licence (or advice and services that the Insured was authorised to provide under a Pre-FSR Licence/ Authorisation in connection with an Approved Product; or

Means damage to or loss of or destruction of tangible property or loss of use thereof.

- (ii) Can legally provide without an **Australian Financial Services Licence** in connection with:
 - (A) An approved product; or
 - (B) Financial planning strategies only.

Means the amount specified as such in the Schedule.

Means the date specified as such in the Schedule.

"Property Damage"

"Retention"

"Retroactive Date"

"Sanctioned Country"

"Securities"

"Subsidiary"

Means Cuba, Burma (Myanmar), Sudan, Iran, Iraq, Syria and North Korea.

Means any negotiable or non-negotiable instruments or contracts representing **Money** or other property including but not limited to shares, preference shares, stocks, debentures, warrants, options, bonds, promissory notes or other equity or debt security.

Means companies in which the **Policyholder** either directly, or indirectly through one or more of its **Subsidiaries**;

- (i) Controls the composition of the board of directors;
- (ii) Controls more than half of the voting power; or
- (iii) Holds more than half of the issued share capital.

For any **Subsidiary** or any **Insured** thereof, cover under this policy shall only apply to **Wrongful Acts** committed while such company is a **Subsidiary** of the **Policyholder.**

"Third Party"

Means any entity or natural person; provided, however, **Third Party** does not mean:

- (i) Any **Insured**; or
- (ii) Any other entity or natural person having a financial interest or Executive role in the operation of the **Policyholder** or any **Subsidiary** or **Authorised Representative**.

However, for the purposes of the "Employment Practice Liability" Optional Extension only, **Third Party** means "an **Employee** or prospective **Employee** of the **Policyholder** or any **Subsidiary**."

Trade Secret"

Means information that derives independent economic value, actual or Potential, from not being generally known and not being readily ascertainable through proper means by other persons who can obtain economic advantage from its disclosure or use.

"Wrongful Act"

Means (a) any breach of duty, act, error, misstatement, breach of confidentiality or omission; (b) any **Misleading or Deceptive Conduct** of the **Insured**; (c) any **Infringement**; (d) libel or slander committed by an **Insured**; (e) any destruction, damage to, loss, erasure or mislaying of **Documents** by an **Insured**; or (f) **Fraud/Dishonesty**.

cclusions

This policy shall not cover **Loss** in connection with any **Claim**:

Anti-Competitive Conduct

Beneficial Interest in Securities

Arising out of, based upon or attributable to any actual or alleged restrictive trade practices, restraint of trade or unfair competition.

Arising out of, based upon or attributable to any transaction in which any **Insured** has a direct or indirect beneficial ownership or interest as a buyer or seller of securities; however, this Exclusion does not apply to a direct or indirect beneficial interest or shareholding of less than 5% in a publicly listed company.



Exclusions (continued)

Bodily Injury/Property Damage

Arising out of, based upon or attributable to **Bodily Injury** or **Property Damage** unless arising from:

- An actual or alleged failure to achieve the legally required standard of care, diligence and expertise in performing professional services; or
- (li) An allegation of emotional distress under the "employment practice liability" optional extension or the "defamation" cover.

Contractual Liability/Performance Guarantees Arising out of, based upon or attributable to any:

- (i) Liability assumed or accepted by an Insured under any contract or agreement, other than with an Employee in the case of the "Employment Practice liability" Optional Extension, or except to the extent such liability would have attached to the Insured in the absence of such contract or agreement; or
- (ii) Guarantee or warranty.

Costs Assessment

Arising out of, based upon or attributable to any failure by any **Insured** or other party acting for the **Insured** to make an accurate pre-assessment of the cost of performing **Professional Services**.

Delegated Lending

Arising out of, based upon or attributable to any delegated lending authority in connection with a loan, or transaction in the nature of a loan, or a lease or an extension of credit.

Failure to Disclose Conflicts/Commissions Arising out of, based upon or attributable to the failure of any **Insured** to give written disclosure of any conflict of interest, or Commissions, fees or other benefits received, in connection with the provision of **Professional Services**.

Infrastructure

Arising out of, based upon or attributable to:

- (i) Mechanical failure;
- (ii) Electrical failure, including any electrical power interruption, surge, brown out or black out; or
- (iii) Telecommunications or satellite systems failure.

Insolvency

Arising out of, based upon or attributable to the insolvency, administration or receivership of the **Insured**.

Intentional Acts
Investment Fluctuations

Arising out of, based upon or attributable to any intentional act by an **Insured**.

Arising out of, based upon or attributable to any actual or alleged guarantee or warranty provided by or on behalf of the **Insured** as to the future returns from any investments including, but not limited to, investments in securities, commodities, currencies, options, futures, derivatives and the like; however, this Exclusion shall not apply to **Claims** made against the **Insured** solely due to a breach of duty, negligent act, error, misstatement, breach of confidentiality or omission committed by the **Insured** in the provision of **Professional Services**.

Joint Ventures

Arising out of, based upon or attributable to work carried out by the **Insured** for and in the name of any association or joint venture of which an **Insured** forms part.

Managed Discretionary Account Services Margin Lending & Gearing Arising out of, based upon or attributable to the provision of managed discretionary account services by the **Insured**

Misdeeds

Arising out of, based upon or attributable to the actual or alleged giving of any services, advice or recommendations by or on behalf of an **Insured** regarding margin lending or any form of investment gearing; however, this Exclusion shall not apply to any cover provided under the Margin Lending & Gearing Optional Extension.

Arising out of, based upon or attributable to any act which a court, official tribunal or arbitrator finds, or which an **Insured** admits, to be a criminal, dishonest or fraudulent act; and in such event, the **Insurer** shall be reimbursed for all **Loss** paid in connection with such **Claim**; provided, however, that this exclusion shall not apply to the "Fraud/Dishonesty" Cover or the "Fidelity" Optional Extension.

Patent/Trade Secret

Arising out of, based upon or attributable to the breach of licenses concerning, infringement of or misappropriation of patents or **Trade Secrets**.



Exclusions (continued)

Pollution

Arising out of, based upon or attributable to:

- The actual, alleged or threatened presence, discharge, dispersal, release, migration or escape of pollutants; or
- (ii) Any direction, request or effort to:
 - (a) Test for, monitor, clean up, remove, contain, treat, detoxify or neutralise Pollutants; or
 - (b) Respond to or assess the effects of **Pollutants**.

Prior Claims/ Circumstances

- (i) Made prior to or pending at the inception of this policy; or
- (ii) Arising out of, based upon or attributable to any circumstance that, as of the inception of this policy, may reasonably have been expected by any **insured** to give rise to a **claim**.

Sanctions

If, by virtue of any law or regulation which is applicable to the **Insurer**, its parent company or its ultimate controlling entity, at the inception of this Policy or at any time thereafter, providing coverage to the **Insured** is or would be unlawful because it breaches an applicable embargo or sanction, the **Insurer** shall provide no coverage and have no liability whatsoever nor provide any defense to the **Insured** or make any payment of defense costs or provide any form of security on behalf of the **Insured**, to the extent that it would be in breach of such embargo or sanction.

Solicitors Mortgage Funds

Arising out of, based upon or attributable to the provision of any advice or recommendations by or on behalf of the **Insured** regarding investing in any mortgage fund which is not registered under the *Managed Investments Act 1998*.

Stockbroking Services

Arising out of, based upon or attributable to the actual or alleged provision of any stockbroking/sharebroking services by or on behalf of the **Insured** or any advice or recommendations regarding stockbrokers or stockbroking services.

Tax Advice

Arising out of, based upon or attributable to any actual or alleged representation or advice given by or on behalf of the **Insured** regarding tax or the tax implications of any investments, including any **Loss** resulting from a failure to comply with any tax laws, tax regulation or any Australian Tax Office rulings; however, this Exclusion does not apply to:

- (a) general advice on the tax implications of Approved Products, provided that such advice is given contemporaneously with a written qualification that the client should obtain independent advice from a registered tax agent, accountant or lawyer before making any decision based on the tax treatment of an Approved Product or;
- (b) tax (financial) advice services provided in compliance with the *Tax Agent Services Act 2009*.

Trade Debts

Arising out of, based upon or attributable to any:

- (i) Trading debt incurred by an Insured; or
- (ii) Guarantee given by an **Insured** for a debt.

USA/Canada

Made or pending within; or to enforce a judgment obtained in, the United States of America, Canada or any of their territories or possessions.

War/Terrorism

Arising out of, based upon or attributable to any war (declared or otherwise), terrorism, warlike, military, terrorist or guerrilla activity, sabotage, force of arms, hostilities (declared or undeclared), rebellion, revolution, civil disorder, insurrection, usurped power, confiscation, nationalisation or destruction of or damage to property by or under the order of, any governmental, public or local authority or any other political or terrorist organisation.

For the Fraud/Dishonesty Cover only:

Knowing Fraud/Dishonesty

The Insurer shall not be liable to pay Loss in connection with any Claim for Fraud/Dishonesty for or on behalf of:



- (a) any natural person who perpetrates or condones, expressly or implicitly, the Fraud/Dishonesty; or
- (b) any **Insured** who is a sole trader within the meaning of the term as it is used in ASIC Regulatory Guide 126;
- (c) the Policyholder or any Subsidiary but only where such entity: (i) has a single director who is the sole owner of the Policyholder; (ii) has no Employees; and (iii) has no Authorised Representatives or none other than the single director.

Exclusions (continued)

For the "Fidelity" Optional Extension only, this policy shall not cover:

Confidential Information Direct Financial Loss arising out of, based upon, attributable to or in any way

connected with the accessing and dissemination of, any confidential information including, but not limited to, trade secrets, computer programs, customer

information, patents, trademarks, copyrights or processing methods. Any indirect or consequential loss of any nature, including but not limited to any loss **Consequential Loss**

of income such as interest and dividends not realised by the Policyholder or any

Subsidiary or any other person or organisation, resulting from a Direct Financial

Loss which is covered under this policy.

Director/Principal/Partner

Dishonesty

Direct Financial Loss arising out of, based upon, attributable to or in any way connected with any fraudulent or dishonest activities involving collusion or complicity of a partner, principal or director of the Policyholder or any Subsidiary.

Dual Controls Direct Financial Loss or make any payment in connection with any Dishonest Acts

arising out of, based upon or attributable to the Insured's failing to ensure that at least one principal, partner or director and one authorised signatory sign any

cheques or funds transfer instructions.

Extortion or Kidnap & Direct Financial Loss arising out of, based upon, attributable to or in any way with Ransom

connected with any extortion or kidnap and ransom.

Geographical Limits Direct Financial Loss arising out of, based upon, attributable to or in any way connected with any **Dishonest Acts** outside of Australia or New Zealand.

Fees, costs or other expenses incurred by the Insured in establishing the existence

or amount of any Direct Financial Loss covered under this policy.

Direct Financial Loss arising out of, based upon, attributable to or in any way connected with any Employee from the time the Policyholder's, or a Subsidiary's partners, principals, directors, officers, departmental seniors, senior managers or equivalent (who are not in collusion with such Employee for the purpose of

committing a Dishonest Act) had actual knowledge that the Employee had committed or was suspected of having committed a Dishonest Act.

Profit & Loss or **Inventory Computation**

Loss Establishment

Loss Sustained After

Knowledge

Direct Financial Loss the proof of which is dependent solely upon:

A profit and loss computation; or (i)

(ii) A comparison of inventory records with an actual physical count.

If, however, an **Employee** is identified as having caused or is suspected of having caused a Direct Financial Loss, then inventory records and actual physical count of inventory can be submitted as partial evidence in support of proof of the Direct

Financial Loss as required by the "Notification" Claims Condition.



Claims

Notification of Claims

The **Insured** shall, as a condition precedent to the obligations of the **Insurer** under this policy, give written notice to the **Insurer** of any **Claim** first made against the **Insured** or **Direct Financial Loss** as soon as practicable and during the **Policy Period**. All notifications must be in writing or by facsimile, and addressed as required in the "Claims Notice" Item on the Schedule.

If the **Insured** notifies a **Direct Financial Loss** to the **Insurer**, the **Insured** must also, as soon as practicable, provide the **Insurer** with:

- (a) Affirmative proof of the **Direct Financial Loss**; and
- (b) All requested information and documents and co-operation in all matters pertaining to the **Direct Financial Loss**.

If notice of a **Claim** against an **Insured** is given to the **Insurer** pursuant to the terms and conditions of this policy, then:

- (i) Any subsequent **Claim** alleging, arising out of, based upon or attributable to the facts alleged in that previously notified **Claim**; and
- (ii) Any subsequent Claim alleging any Wrongful Act which is the same as or related to any Wrongful Act alleged in that previously Notified Claim, shall be considered made against the Insured and Reported to the Insurer at the time notice was first given.

Any **Claim** or **Claims** arising out of, based upon or attributable to:

- (i) The same cause; or
- (ii) A single Wrongful Act; or
- (iii) A series of continuous, repeated or related Wrongful Acts;

Shall be considered a single Claim for the purposes of this policy.

Any **Direct Financial Loss** resulting from a series of continuous, repeated or related **Dishonest Acts** shall be considered a single **Direct Financial Loss**.

In the absence of fraudulent non-disclosure, where a **Claim** that would otherwise be covered by this policy is excluded by the "Prior Claims/Circumstances" Exclusion part (ii), then cover is provided under this policy for that **Claim**, provided always that:

- (i) The **Insured** first became aware of the facts that might give rise to the **Claim** after the **Continuity Date**; and
- (ii) The cover shall be in accordance with the provisions of the policy in force when the **Insured** first became so aware.

The **Insurer** does not assume any duty to defend, and the **Insured** shall defend and contest any **Claim** made against them unless the **Insurer**, in its sole and absolute discretion, elects in writing to take over and conduct the defence and settlement of any **Claim**. If the **Insurer** does not so elect, it shall be entitled, but not required, to participate fully in such defence and the negotiation of any settlement that involves or appears reasonably likely to involve the **Insurer**. The **Insurer** has the right at any time after notification of a **Claim** to make a payment to the **Insured** of the unpaid balance of the **Limit of Liability**, and upon making such payment, all obligations of the **Insurer** to the **Insured** under this policy, including, if any, those relating to

defence, shall cease.

As a condition precedent to cover under this policy, no **Insured** shall admit or assume any liability, enter into any settlement agreement, consent to any judgment, or incur any **Defence Costs** without the prior written consent of the **Insurer**. Only those settlements, judgments and **Defence Costs** consented to by the **Insurer**, and judgments resulting from **Claims** defended in accordance with this policy, shall be recoverable as **Loss** under this policy. The **Insurer's** consent shall not be unreasonably withheld, provided that the **Insurer** shall be entitled to exercise all of its rights under the policy.

As soon as the **Insured Discovers** a **Direct Financial Loss** involving an identified **Employee**, the **Insured** must immediately take all necessary steps to prevent any additional **Direct Financial Loss** being caused by the same identified **Employee**. Any further **Direct Financial Loss** caused by the same **Employee** after the date of

Related Claims

Related Dishonest Acts

Continuity

Defence/Settlement

Insurer's Consent

Loss Mitigation



Discovery will not be covered by this policy.





Claims (continued)

Insured's Consent

The **Insurer** may make any settlement of any **Claim** it deems expedient with respect to any **Insured**, subject to such **Insured**'s written consent. If any **Insured** withholds consent to such settlement, the **Insurer**'s liability for all **Loss** on account of such **Claim** shall not exceed the amount for

Which the **Insurer** could have settled such **Claim**, plus **Defence Costs** incurred as of the date such settlement was proposed in writing by the **Insurer**, less coinsurance (if any) and the applicable **Retention**.

The **Insured** will at their own cost:

- (i) Render all reasonable assistance to the **Insurer** and co-operate in the defence of any **Claim** and the assertion of indemnification and contribution rights;
- (ii) Use due diligence and do and concur in doing all things reasonably practicable to avoid or diminish any **Loss** under this policy;
- (iii) Give such information and assistance to the Insurer as the Insurer may reasonably require to enable it to investigate any Loss or determine the Insurer's liability under this policy.

If any **Insured** shall give notice or claim cover for any **Loss** under this policy knowing such notice or claim to be false or fraudulent as regards amounts or otherwise, such **Loss** shall be excluded from cover under the policy, and the **Insurer** shall have the rights to cancel the policy, as allowed by the *Insurance Contracts Act 1984* (Cth).

In the case of any **Claim** for **Fraud/Dishonesty** of any principal, partner or director of the **Policyholder** or any **Subsidiary**, the "Fraud/Dishonesty"

Cover only applies in circumstances where:

- (i) At least one principal, partner or director and one authorised signatory signed any cheques or funds transfer instructions; and
- (ii) The **Policyholder's** bank accounts were not reconciled by any person who had the authority to operate those bank accounts.

Where any **Loss** is incurred in respect of any **Claim** which arises from both covered matters and matters not covered by this policy, the **Insurer's** liability under this policy is limited to the proportion of the **Loss** which represents a fair and equitable allocation between each **Insured** and the **Insurer**, taking into account the relative legal and financial exposures attributable to covered matters and matters not covered under this policy.

Where the **Insurer's** liability under this policy is limited under this clause, the **Insured** and the **Insurer** must use their best endeavours to agree upon the allocation to be adopted by them as the fair and equitable allocation.

If the parties are unable to agree, then the fair and equitable allocation is to be determined by a Senior Lawyer (to be mutually agreed upon by the **Policyholder** and the **Insurer**, or in the absence of agreement, to be appointed by the President of the Law Society, or equivalent organisation, in the jurisdiction in which the **Loss** was incurred).

The Senior Lawyer is to determine the fair and equitable allocation as an expert, not as an arbitrator. The **Policyholder** (or its designee) and the **Insurer** may make submissions to the Senior Lawyer. The Senior Lawyer is to take account of the parties' submissions, but the Senior Lawyer is not to be fettered by such submissions and is to determine the fair and equitable allocation in accordance with his or her own judgement and opinion. The Senior Lawyer's determination shall be final and binding. The costs of the Senior Lawyer's determination are to be borne by the **Insurer**.

For so long as the proportion of **Defence Costs** to be paid under the policy remains unagreed and undetermined, the **Insurer** shall pay the proportion of the **Defence Costs** which it considers represents a fair and equitable allocation. The fair and equitable allocation finally agreed or determined shall be applied retrospectively to any **Defence Costs** incurred prior to agreement or determination.

Cooperation

Fraudulent Claims

Fraud/Dishonesty of Principals, Partners And Directors

Allocation

Allocation Disputes



Purchase and Administration

Policy Purchase

Administration

In granting cover to the **Insured**, the **Insurer** has relied upon the material statements and particulars in the proposal together with its attachments and other information supplied. If the **Insurer** becomes entitled to avoid this policy from inception or from the time of any variation in cover, the **Insurer** may at its discretion maintain this policy in full force but exclude the consequences of and any **Claim** relating to any matter which ought to have been disclosed before inception or any variation in cover.

The **Policyholder** has acted and shall act on behalf of each and every **Insured** with respect to:

- (i) Negotiating terms and conditions of, binding and amending cover;
- (ii) Exercising rights of Insureds;
- (iii) Notices;
- (iv) Premiums;
- (v) Endorsements;
- (vi) Dispute resolution;
- (vii) Claims management and consent to defence/settlement; and
- (viii) Payments to any Insured.





Limit and Retention

Limit of Liability

Retention

The total amount payable by the **Insurer** for a single **Claim** (as specified in the "Related Claims" Condition), including **Defence Costs**, shall not exceed the **Limit of Liability (Any one Claim)**. The total amount payable by the **Insurer** under this policy for all **Claims** or **Losses** shall not exceed the **Limit of Liability (Aggregate)**. **Sublimits of Liability** and Extensions are part of that amount and are not payable in addition to the **Limit of Liability (Aggregate)**. The **Limit of Liability (Any one Claim)** and the **Limit of Liability (Aggregate)** for the period provided in the "Extended Reporting Period" Extension are part of, and not in addition to, the **Limit of Liability (Any one Claim)** and the **Limit of Liability (Aggregate)** for the **Policy Period**. The inclusion of more than one **Insured** under this policy does not operate to increase the total amount payable by the **Insurer** under this policy.

The Insurer shall only pay for the amount of any Loss or Direct Financial Loss which is in excess of the Retention. For the avoidance of doubt, the Retention also applies to Defence Costs. The Retention is to be borne by the Insured and shall remain uninsured. A single Retention shall apply to Loss arising from all Claims alleging the same Wrongful Act or Direct Financial Loss arising from the same Dishonest Acts.

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General Provisions

Assignment

This policy and any rights under or in respect of it cannot be assigned without the prior written consent of the Insurer.

Cancellation

By Policyholder:

This policy may be cancelled by the Policyholder at any time only by written prior notice of at least 14 days to the Insurer. In such case, if no Claim has been made and no circumstance has been notified prior to such cancellation; the Insurer shall retain the pro-rata proportion of the Premium. Otherwise, Premium shall not be returnable and shall be deemed fully earned at cancellation.

By Insurer:

This policy may be cancelled by the **Insurer** only as prescribed by the *Insurance* Contracts Act 1984 (Cth). In such case, the Insurer shall be entitled to a pro-rata proportion of the **Premium**. Payment or tender of any unearned **Premium** by the **Insurer** shall not be a condition precedent to the effectiveness of cancellation, but such payment shall be made as soon as practicable.

Insolvency

Insolvency, receivership, bankruptcy of any Insured shall not relieve the Insurer of any of its obligations hereunder.

Plurals, Headings and

Titles

The descriptions in the headings and titles of this policy are solely for reference and convenience and do not lend any meaning to this contract. Words and expressions in the singular shall include the plural and vice versa. In this policy, words in **bold** typeface have special meaning and are defined. Words that are not specifically defined in this policy have the meaning normally attributed to them.

Scope and Governing Law

Where legally permissible and subject to the "U.S.A./Canada" and "US Sanctions" Exclusions, this policy shall apply to any Claim made against any Insured anywhere in the world. Any interpretation of this policy relating to its construction, validity or operation shall be made in accordance with the laws of Australia and in accordance with the English text as it appears in this policy.

Subrogation

If any payment is to be made under this policy in respect of a **Claim**, the **Insurer** shall be subrogated to all rights of recovery of the Insured whether or not payment has in fact been made and whether or not the Insured has been fully compensated for its actual loss. The Insurer shall be entitled to pursue and enforce such rights in the name of the Insured, who shall provide the Insurer with all reasonable assistance and co-operation in doing so, including the execution of any necessary instruments and papers. The Insured shall do nothing to prejudice these rights. Any amount recovered in excess of the Insurer's total payment shall be restored to the Insured less the cost to the **Insurer** of such recovery. The **Insurer** agrees not to exercise any such rights of recovery against any Employee unless the Claim is brought about or contributed to by serious or willful misconduct of the Employee in the course of or arising out of the employment. In its sole discretion, the Insurer may, in writing, waive any of its rights set forth in this Subrogation Clause.

Validity

This policy is not binding upon the **Insurer** unless it is countersigned on the Schedule by an authorised representative of the **Insurer** or its general agent.

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