



# HOME BUILDING AND CONTENTS INSURANCE LISTED EVENTS



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## INTRODUCTION

Thank you for choosing AIG for your insurance needs.

Please take the time to read this document carefully to ensure you understand what your Policy covers, what excesses apply and how to make a claim. If you have any questions or need more information, please contact your Steadfast Broker.



## About this document

This document consists of a Product Disclosure Statement (PDS) and Policy Wording which respectively contains:

1. Important Information which is to help you understand the insurance; and
2. The terms and conditions of the cover provided.

It is up to you to choose the cover you need.

Other documents may comprise the PDS and we will tell you if this is the case in the relevant document.

You should carefully consider the information provided having regard to your personal circumstances to decide if it is right for you.

## Product Disclosure Statement

This PDS was prepared by AIG Australia on 9 June, 2017.

## About us

This insurance is issued/insured by:

AIG Australia Limited ("AIG" "we" "us" or "our" )

ABN 93 004 727 753, AFSL 381686

Level 19, 2 Park Street, Sydney NSW 2000

AIG can be contacted on 1300 030 886

AIG issues / insures this product pursuant to an Australian Financial Services Licence ("AFSL") granted to us by the Australian Securities and Investments Commission.

This Product Disclosure Statement ("PDS") provides key information about your cover, including its features, benefits and costs. It is designed to help you understand Your Policy and make an informed choice about whether this insurance meets your needs before you buy it.

The information contained in this PDS is general information and does not form part of your agreement with us. The Policy is our legal contract with you and contains details covering the terms, conditions and any exclusions relating to the insurance cover to be provided by us.

We suggest that you read the entire Policy to make Yourself aware of all the cover offered and to ensure the cover offered meets your needs.

Capitalised terms in this PDS shall carry the same meaning provided to such terms in the definition section of your Policy.

## Updating this PDS

We may update the information contained in this PDS when necessary. A copy of any updated information will be made available to you by your Steadfast Broker at no cost to you. We will issue you with a new PDS or a supplementary PDS, where the update is to rectify a misleading or deceptive statement or omission, which is materially adverse from the point of view of a reasonable person deciding whether to obtain or renew this insurance.

## About Steadfast

Steadfast Group Limited (**Steadfast**) is a public company that operates a large network of insurance brokerages in Australia known as Steadfast Brokers. This policy is available exclusively to you through a Steadfast Broker.

Steadfast does not issue, guarantee or underwrite this Policy.

## ABOUT THIS POLICY

If we issue you a Policy, you will be given a Policy Schedule. The Policy Schedule sets out the covers you have chosen and should be read together with the Policy Wording. You should check the Policy Schedule carefully to ensure it accurately states what you have insured.

The Policy Wording and Policy Schedule form your legal contract with us so please keep them in a safe place for future reference.

If you require further assistance or information about this Policy, please contact your Steadfast Broker.

### Your duty of disclosure

Before you enter into an insurance contract you have a duty of disclosure under the Insurance Contracts Act 1984. If we ask any questions that are relevant to our decision to insure you and on what terms, you must tell us anything that you know and that a reasonable person in the circumstances would include in answering the questions. You have this duty until we agree to insure you.

#### **If you do not tell us something**

If you do not tell us anything you are required to tell us, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both. If your failure to tell us is fraudulent, we may refuse to pay your claim and treat the contract as if it never existed.

### Your duty of disclosure for renewals

Before you renew this contract of insurance, you have a duty of disclosure under the Insurance Contracts Act 1984.

If we ask you questions that are relevant to our decision to insure you and on what terms, you must tell us anything that you know and that a reasonable person in the circumstances would include in answering the questions.

Also, we may give you a copy of anything you have previously told us and ask you to tell us if it has changed. If we do this, you must tell us about any change or tell us that there is no change.

If you do not tell us about a change to something you have previously told us, you will be taken to have told us that there is no change. You have this duty until we agree to renew the contract.

#### **If you do not tell us something**

If you do not tell us anything you are required to tell us, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

### Who needs to tell us

It is important that you understand that you must answer our questions honestly for yourself and anyone else whom you want to be covered by the Policy.

## You must disclose the following

You are asked at the time you take out this insurance to give us full and correct details concerning any:

- insurance policy or renewal of insurance policy that has been declined, cancelled or refused, or where any excess was imposed;
- claim refused by an insurer in the last three years ;
- claim made in the last three years; or
- criminal conviction or finding of guilt for an offence,

in relation to you and your family because any of these may affect the premium and extent of insurance.

For example, we may be entitled to:

- charge you an additional premium;
- impose (back-dated) restrictions including declining your insurance back to when this information should have been provided;
- decline to insure your Buildings, Contents or Valuable Items; and
- refuse to pay a claim.

When renewing your Policy with us you must also advise us of any changes to your:

- claims;
- insurance; or
- criminal history.

We will notify you in writing of the effect a change may have on your renewal.

## Privacy Notice

**This notice sets out how AIG collects, uses and discloses personal information about:**

- you, if an individual; and
- other individuals you provide information about.

**Further information about our Privacy Policy is available at [www.aig.com.au](http://www.aig.com.au) or by contacting us at [australia.privacy.manager@aig.com](mailto:australia.privacy.manager@aig.com) or on 1300 030 886.**

### How we collect your personal information

AIG usually collects personal information from you or your agents.

AIG may also collect personal information from:

- our agents and service providers;
- other insurers;
- people who are involved in a claim or assist us in investigating or processing claims, including third parties claiming under your policy, witnesses and medical practitioners;
- third parties who may be arranging insurance cover for a group that you are a part of;
- providers of marketing lists and industry databases; and
- publically available sources.

### Why we collect your personal information

AIG collects information necessary to:

- underwrite and administer your insurance cover;
- maintain and improve customer service; and
- advise you of our and other products and services that may interest you.

You have a legal obligation under the Insurance Contracts Act 1984 to disclose certain information. Failure to disclose information required may result in AIG declining cover, cancelling your insurance cover or reducing the level of cover, or declining claims.

## To whom we disclose your personal information

In the course of underwriting and administering your policy we may disclose your information to:

- entities to which AIG is related, reinsurers, contractors or third party providers providing services related to the administration of your policy;
- banks and financial institutions for policy payments;
- assessors, third party administrators, emergency providers, retailers, medical providers, travel carriers, in the event of a claim;
- other entities to enable them to offer their products or services to you; and
- government, law enforcement, dispute resolution, statutory or regulatory bodies, or as required by law.

AIG is likely to disclose information to some of these entities located overseas, including in the following countries: United States of America, United Kingdom, Singapore, Malaysia, the Philippines, India, Hong Kong, New Zealand as well as any country in which you have a claim and such other countries as may be notified in our Privacy Policy from time to time.

You may request not to receive direct marketing communications from AIG.

## Access to your personal information

Our Privacy Policy contains information about how you may access and seek correction of personal information we hold about you. In summary, you may gain access to your personal information by submitting a written request to AIG.

In some circumstances permitted under the Privacy Act 1988, AIG may not permit access to your personal information. Circumstances where access may be denied include where it would have an unreasonable impact on the privacy of other individuals, or where it would be unlawful.

## Complaints

Our Privacy Policy also contains information about how you may complain about a breach of the applicable privacy principles and how we will deal with such a complaint.

## How to apply for this Policy

To apply for this Policy, please complete our online application form with your Steadfast Broker.

If we accept your application, you will receive a Policy Schedule that sets out details of the cover you have chosen.

## The cost of this Policy

The premium is the amount we charge you for this Policy. It includes the amount we have calculated for the risk as well as the taxes and government charges that are applicable. The premium will be shown on the Policy Schedule.

When calculating the premium we take a number of factors into account. These factors and the degree to which they affect the premium will depend on the information you give us, and the level and type of cover you choose. The main factors that impact your premium include:

- the type of property being insured;
- where the property is located;
- the type of construction of the property; and
- your previous insurance and claims history.

Some rating factors do not affect all components of the premium calculation. For example, age discounts, retiree discounts, no claim bonus and loyalty discounts do not apply to the parts of the premium that are paid for liability cover or flood cover.

## Excess

The Excess is the amount you must contribute towards the cost of any claim you make.

If we agree to pay your claim, we will deduct the Excess from the amount of the claim we will pay to you, or we will ask you to pay the Excess to a supplier, repairer, or to us.

The Excess payable by you is shown in your Policy unless it is specifically noted in the Schedule to be otherwise.

## GST

The amount of premium payable for this Policy also includes an amount on account of GST. The sums insured under this Policy exclude GST.

When we make a payment under this Policy for the acquisition of goods, services or other supplies we will reduce the payment by the amount of any input tax credit that you are or would have been entitled to if you made a relevant acquisition.

Where you are registered for GST you must tell us your correct input tax credit entitlement. Any fines or penalties arising from your incorrect advice are payable by you.

## Keep your receipts

You should keep receipts, invoices or other evidence of ownership and value of all property that you insure because if you make a claim you will be asked to prove ownership and value in order for us to pay the claim.

## How to make a claim

Please contact your Steadfast Broker to assist you in making a claim.

In an emergency outside normal business hours you may ring our emergency service on 1300 121 251 for assistance.

Further details of what you must do for us to consider your claim are provided in the 'General terms and conditions' section at the end of this booklet.

## General Insurance Code of Practice

We are a signatory to the General Insurance Code of Practice ("**the Code**").

The Code sets out the minimum standards of service that can be expected from the insurance industry and requires insurers to be open, fair and honest in their dealings with customers.

We are committed to adhering to the objectives of the Code and to uphold these minimum standards when providing services covered by this Code. The Code objectives will be followed having regards to the law and acknowledging that a contract of insurance is a contract based on the utmost good faith.

For more information please visit the Code of Practice website, [www.codeofpractice.com.au](http://www.codeofpractice.com.au) or follow the links from the Insurance Council of Australia's website at [www.ica.com.au](http://www.ica.com.au).

## Your cooling off rights

Once cover has commenced you have a 21 day cooling off period. Provided you have not submitted a claim under your policy you have the right to cancel your policy and receive a full premium refund. The cooling off period ceases as soon as you make a claim under your policy.

To exercise this right you must notify your Steadfast Broker electronically or in writing. The broker may deduct certain amounts from any refund that may be due for administration costs or any non-refundable taxes.

## Dispute resolution

We strive to provide an efficient, honest, fair and transparent standard of service at all times. We recognise that occasionally mistakes or misunderstandings can happen. If this is the case, we realise that you will want to let us know and may wish to make a complaint.

If you make a complaint we will make sure that your concerns are addressed as quickly as possible.



## **What should you do if you have a complaint?**

You can register a complaint by telephoning us on 1800 339 669, lodging your complaint on our website, or by writing to:

The Compliance Manager  
AIG Australia Limited  
Level 12, 717 Bourke Street  
Docklands VIC 3008

As soon as we receive your complaint we will take all possible steps to resolve it. You will receive a written response to your complaint within 15 working days, unless we agree a longer timeframe with you.

## **What should you do if you are not happy with our response to your complaint?**

If you are not satisfied with our response to your complaint, you may wish to have the matter reviewed by our Internal Dispute Resolution Committee ("Committee"). The Committee is comprised of Senior Management of the company who have the experience and authority to decide on matters being brought to the Committee.

If you wish to have your complaint reviewed by this Committee please telephone or write to the person who has signed the response letter to your complaint and provide them with detailed reasons for requesting the review. This information will greatly assist the Committee in reviewing your claim or enquiry. Your complaint will then be treated as a dispute. You may also make a request for a review by the Committee by contacting:

The Chairperson IDRC  
AIG Australia Limited  
Level 12, 717 Bourke Street  
Docklands VIC 3008

A written response setting out the final decision of the Committee and the reasons for this decision will be provided to you within 15 working days of the date you advise us you wish to take your complaint to IDRC.

If we are unable to provide a written response setting out the final decision we will keep you informed of progress at least every 10 days.

If you are not satisfied with the finding of the Committee, or if we have been unable to resolve your complaint within 45 calendar days, you may be able to take your matter to an independent dispute resolution body, the Financial Ombudsman Service (FOS). This external dispute resolution body can make decisions with which AIG are obliged to comply. Contact details are:

Financial Ombudsman Service  
GPO Box 3  
MELBOURNE VIC 3001  
Tel: 1300 78 08 08 (local call fee applies)  
Email: [info@fos.org.au](mailto:info@fos.org.au) Internet: <http://www.fos.org.au>

You should note that use of FOS scheme does not preclude you from subsequently exercising any legal rights, which you may have if you are still unhappy with the outcome. Before doing so however, we strongly recommend that you obtain independent legal advice.

If your complaint does not fall within the Financial Ombudsman Service's terms of reference, we will advise you to seek independent legal advice or give you information about any other external dispute resolution options (if any) that may be available to you.

## SIGNIFICANT FEATURES, RISKS AND BENEFITS

**Section 1** – Damage to your Buildings and Contents caused by the Listed Events specified in the Policy Wording. You can either select to be covered for Building or Contents only or for both Building and Contents.

**Section 2** – Liability cover. If you have insured your Buildings or Contents under this Policy, we will cover you against any claim for compensation or expenses which you become legally liable to pay for the death of, or personal injury to, any person; or damage to third party property.

**Section 3** – Optional covers for an additional premium. This covers items specified as a Valuable Item or Pairs and Sets on your policy schedule.

With each cover option, a range of additional benefits are included. Some of these require an additional payment by you.

### Exclusions

Under some circumstances, this policy will not provide any insurance cover to you.

It is important that you are aware of these exclusions and so you should read them. These exclusions are shown in the Policy Wording.

In addition there are things that you must do in order for you to be covered. There are also some conditions which must be present before we will meet any claim. These are all shown in the Policy wording below.

You still need to read the Policy Wording, any endorsements applicable to your policy and the Policy Schedule for a full description of the benefits, features, exclusions and conditions of the insurance policy.

### Sanctions

Our policy wording also contains sanctions exclusion. Please review it carefully.

## Financial Claims Scheme

We are authorized under the Insurance Act 1973 ('Insurance Act') to carry on general insurance business in Australia by the Australian Prudential Regulation Authority ('APRA') and are subject to the prudential requirements of the Insurance Act. The Insurance Act contains prudential standards and practices designed to ensure that, under all reasonable circumstances, financial promises made by us are met within a stable, efficient and competitive financial system.

The protection provided under the Federal Government's Financial Claims Scheme (the Scheme) applies to the Policy. In the unlikely event that the Insurer is unable to meet its obligations under the Policy, persons entitled to make a claim under the insurance cover under the Policy may be entitled to payment under the Scheme (access to the Scheme is subject to eligibility criteria). Information about the Scheme can be obtained from the APRA website at <https://www.fcs.gov.au>.

## Claims Payment Examples

The following claims payment examples are designed to illustrate how a claim payment might typically be calculated. These examples do not cover all scenarios or all benefits and do not form part of the Policy terms and conditions. They are a guide only. The amount payable under the Policy will depend on the facts applicable to the claim as well as the coverage, exclusions and excesses set out in the Policy and the Policy Schedule.

### Section 1 Buildings and Contents

The sum insured on your buildings is \$500,000 and your contents sum insured is \$40,000. These sums insured are adequate in the event of a total loss of buildings and contents. There is an excess of \$500 applicable to any claim. Your building and contents are damaged by a fire, resulting in a building repair cost of \$50,000 and damage to contents amounting to \$25,000. You are unable to occupy the building due to the damage for four weeks until the damage is repaired and your alternative accommodation costs are \$8,000. You are not registered for GST.

How much we will pay	Explanation
\$50,000	We will pay \$50,000 being the cost to repair the building inclusive of GST.
\$24,500	We will pay \$24,500 comprising the replacement cost of your contents less the policy excess of \$500.
\$8,000	We will pay up to 20% of your sum insured on buildings (being \$50,000) and so the actual cost incurred for suitable alternative accommodation of \$8,000 is payable.
Total claim payment \$82,500	This is the net amount payable for damage to buildings, contents and the cost of suitable alternative accommodation.

### Section 2 Liability

You have insured your building under this Policy and a roof tile falls from your building and injures a passer-by. You were aware of the condition of the roof and would be found liable for personal injury to the passer-by. The legal representatives of the injured person make a claim against you. We assess the quantum of the claim and negotiate a settlement with the legal representatives of \$15,000 inclusive of legal costs.

How much we will pay	Explanation
\$15,000	We will pay \$15,000 because this is your liability as a result of the ownership of the property. The Policy limit of \$30,000,000 for any one occurrence is not exceeded by the settlement.

### Section 3 Optional Cover

You have a diamond ring with a replacement value of \$25,000. You note the contents cover has a limit of \$5,000 per item. Hence, You decide to take out optional cover for valuable items by specifying the diamond ring. The ring is shown in your Policy Schedule as being insured for \$25,000. Whilst in Australia you accidentally fall over and destroy the diamond necessitating the re-setting of the ring with a new stone at a cost of \$20,000.

How much we will pay	Explanation
\$20,000	We will pay the cost of repairing the ring comprising the re-setting of the ring with a diamond of the same size and quality as that damaged.

# POLICY WORDING

## Our agreement with you

This Policy is a legal contract between you and us. You pay us the premium and we provide you with the cover you have chosen as set out in this Policy and your Policy Schedule for the period of insurance shown on your Policy Schedule or any renewal of that period.

The limits of cover applying to the cover selected by you, and the amount of any Excess that applies to your Policy, is shown on your Policy Schedule.

## Paying your premium

There are two ways you can pay your premium:

- in one (1) annual payment to your Steadfast Broker according to their business practices; or
- if provided, in twelve (12) monthly instalments by direct debit from your credit card or from your bank account which can be arranged by your Steadfast Broker.

You must pay your premium in the manner set out on your Policy Schedule.

### **Paying your annual premium**

You must pay your annual premium to your Steadfast Broker by the due date.

If your premium is unpaid by the due date or your payment is dishonoured, this Policy will not operate and there will be no cover.

### **Paying your instalment premium**

If we have provided this option to you and if you are paying your premium for the first time by instalments, we will deduct instalments each month on the day of the month that you nominate and which is shown on your Policy Schedule as your payment date.

If you are renewing your Policy and you paid your previous premiums by instalments, we will continue to deduct instalments for your renewed Policy on the day of the month you previously nominated as your payment date, unless you tell us otherwise.

If you have nominated the 29th, 30th or 31st of the month as your payment date, we will deduct your instalment payment on the next day if those dates don't occur in a month.

Further details of your instalments are shown on your Policy Schedule.

If your first instalment is unpaid by the due date or your payment is dishonoured, this Policy will not operate and there will be no cover.

We will not pay a claim under this Policy if, at the time the claim occurred, any instalment of premium has remained unpaid for fourteen (14) days or more.

If any instalment of premium has remained unpaid for one (1) month, we may cancel this Policy. We will send you a notice giving you details of the action we intend to take and when any cancellation will become effective.

We are entitled to deduct from any amount we pay you under a claim any unpaid premium or instalment of premium.

If you are paying your premium in instalments by direct debit from your credit card or financial institution account, you must tell us if those details change. You must do this no later than seven (7) days before your next instalment is due.

## Preventing our right of recovery

If you have agreed not to seek compensation from another person who is liable to compensate you for any destruction, loss, damage or liability which is covered by this Policy, we will not cover you under this Policy for that destruction, loss, damage or liability.

## Other party's interests

You must tell us of the interest of all parties (e.g. financiers, lessors or owners) who will be covered by this insurance. We will protect their interests only if you have told us about them and we have noted them on your Policy Schedule.

## Providing proof

So that your claim can be assessed quickly you should keep the following:

- receipts or other confirmation of purchase and ownership;
- valuations; and
- photographs of items in the home.

We may ask you for these if you make a claim. You must be able to prove to us that you have suffered a loss that is covered by this Policy before we will pay your claim for it.

## Your claim may be refused

We may refuse to pay or reduce the amount we pay for your claim if you do not comply with the Policy conditions, if you do not comply with your duty of disclosure, or if you make a fraudulent claim.

## Changing your Policy

If you want to make a change to this Policy, the change becomes effective when:

- we agree to it; and
- we give you a new Policy Schedule detailing the change.

## Cancelling your Policy

### How you may cancel this policy

You may cancel this policy at any time by telling us in writing that you want to cancel it.

Where 'you' involves more than one person, we will only cancel the policy when a written agreement to cancel the policy is received from all persons named as the insured.

### How we may cancel your policy

We may cancel this policy in any of the circumstances permitted by law (e.g. failure to pay the premium by the due date) by informing you in writing.

We will give you notice in person or send it to your address (including an electronic address) last known to us.

Where you have paid your premium in advance of the date of cancellation, we will refund to you the proportion of the premium for the remaining period of insurance (less any fees or expenses that may be charged by us for administration costs and any non-refundable taxes). Unless directed otherwise by all insureds, the refund will be made payable to the first named insured on your Policy Schedule.

## Notices

Any notice we give you will be in writing, and it will be effective:

- if it is delivered to you personally; or
- it is delivered to you at your address (including an electronic address) which is last known to us.

It is important for you to tell us of any change of address as soon as possible.

## Words with special meanings

Some key words and terms used in this Policy have a special meaning. If words and terms are only used in one (1) section of the Policy, we will describe their special meaning in that section.

Wherever the following words or terms are used in the Policy, they mean what is set out below:

<b>Words</b>	<b>Meanings</b>
<b>Buildings</b>	As described under 'What are your Buildings'.
<b>Contents</b>	As described under 'What are your Contents'.
<b>Excess</b>	The amount by which we will reduce the amount we pay you for your claim. There are different Excesses which apply to claims made under this Policy. Please refer to your Policy Schedule and this Policy Wording (including the section, 'Excesses that apply when you make a claim').
<b>Flood</b>	The covering of normally dry land by water that has escaped or been released from the normal confines of any of the following: <ul style="list-style-type: none"><li>a. a lake (whether or not it has been altered or modified);</li><li>b. a river (whether or not it has been altered or modified);</li><li>c. a creek (whether or not it has been altered or modified);</li><li>d. another natural watercourse (whether or not it has been altered or modified);</li><li>e. a reservoir;</li><li>f. a canal;</li><li>g. a dam.</li></ul>
<b>Listed Events</b>	The events listed under 'What is covered – The Listed Events' in Section 1 of this Policy.
<b>Malicious Damage</b>	A wrongful act by a person with the intention of damaging property.
<b>Occupied</b>	Your Building is occupied if it is furnished so that it is comfortably habitable and you or someone with your consent has resided in the Building overnight.
<b>Policy Schedule</b>	The most current document we give you which sets out the details of your insurance cover. You receive a Policy Schedule when you first take out your insurance and again when the Policy is renewed or changed. Your Policy Schedule may be called a Policy Schedule, a Renewal Schedule or an Endorsement Schedule.
<b>Situation</b>	The place where the Building and/or Contents are located and is shown on your current Policy Schedule.
<b>Valuable Items</b>	As described under 'Valuable Items' and under 'What are Valuable Items'.
<b>we, us (the insurer)</b>	AIG Australia Ltd ABN 93 004 727 753 AFSL 381686, trading as AIG Australia.
<b>you, your (the insured)</b>	The person(s) whose name is set out on the Policy Schedule. The following people are also insured, as long as they normally live with the person named on the Policy Schedule: <ul style="list-style-type: none"><li>• the named insured's partner;</li><li>• children of the named insured;</li><li>• children of the named insured's partner;</li><li>• the named insured's parents; and</li><li>• the named insured's partner's parents.</li></ul> <p>In this Policy all of these people are called 'you' or 'your'.</p>

# SECTION 1 – YOUR BUILDINGS AND CONTENTS

## What is covered - The Listed Events

Your Buildings and/or your Contents as set out on your Policy Schedule are covered if they are destroyed, lost or damaged. They are covered only if you own them, or are liable for their destruction, loss or damage.

If you select cover only for your Buildings, the cover provided under this Policy for destruction, loss or damage does not apply to your Contents.

If you select cover only for your Contents, the cover provided under this Policy for destruction, loss or damage does not apply to your Buildings.

Your Buildings and your Contents are covered while at your Situation. Cover for your Contents while away from your Situation is provided subject to the conditions and limitations set out under 'Cover for your Contents away from your Situation'.

We will cover your Buildings and/or your Contents as set out on your Policy Schedule for destruction, loss or damage caused by the events listed below:

- Fire or explosion.
- Smoke. However we will not cover destruction, loss or damage that occurs gradually and or out of repeated exposure to smoke or fire.
- Lightning or thunderbolt.
- Earthquake or tsunami. However we will only cover destruction, loss or damage as a result of an earthquake if the destruction, loss or damage occurs within seventy-two (72) hours of the earthquake.
- Burglary or housebreaking or an attempt at either. However, we will not cover burglary or housebreaking by someone who entered your Building with your consent.
- Theft. However we will only cover theft of money or negotiable instruments when force is used by someone to enter your Buildings. We will not cover your Buildings or Contents for destruction, loss or damage as a result of:
  - o theft by any person who has entered your Building with your consent unless there is evidence that your Building has been entered forcibly and violently;
  - o or theft by your tenant.
- Vandalism or Malicious Damage. However we will not cover destruction, loss or damage as a result of vandalism or Malicious Damage by a tenant of your Building.
- Deliberate or intentional acts. However we will not cover destruction, loss or damage as a result of a deliberate or intentional act by your tenant.
- Liquid that escapes from:
  - o a fixed pipe or something attached to a pipe, fixed gutter, fixed tank or a drain;
  - o a bath, basin, sauna, spa, shower base or shower wall, sink, toilet or tiled floor that has drainage holes;
  - o a refrigerator, freezer, washing machine or dishwasher;
  - o an aquarium;
  - o a waterbed, swimming pools or spas, fixed heating or cooling system, water main, fire hydrant or water supply pipe.

We will also cover the cost of finding where the liquid escaped from, including the cost of repairing any damage that occurs while looking for the cause. We will not however cover the cost of repairing the defective item that caused the escape of liquid or liquid escaped from. We do not cover loss caused by a gradual process of bursting, leaking, splashing, dripping or overflowing over a period of time when you could have reasonably been expected to be aware of this condition.
- An electric motor burning out. We will decide whether to repair, reinstate or replace the burned out electric motor provided it is less than fifteen (15) years old. We will not however cover the motor if it is more than fifteen (15) years old
- Accidental breakage. This cover applies when the item is fractured or chipped, subject to the conditions below.
  - o If you have insured your Buildings under this Policy – items covered for accidental breakage are any fixed glass in your Buildings, including glass houses and any window tinting or shatter proofing material attached to the glass. We also cover fixed shower bases, basins, sinks, spas, baths, toilets, chandeliers and pendant lights.
  - o If you have insured your Contents under this Policy – items covered for accidental breakage are any mirrors, glassware, crystal, crockery, china or any glass in furniture. However we will not cover glass that is part of a television, or a computer screen, or a computer monitor. Mirrors, glassware, crystal, crockery, china or any glass in furniture are not covered while they are being used, cleaned or carried by hand.

- o If you have insured your Contents under this Policy and you are living in a rented property – items covered for accidental breakage are fixed shower bases, basins, sinks, spas, baths and toilets. However this cover only applies if your rental agreement makes you responsible for these items.
- Riots, civil commotions, industrial or political disturbances.
- Impact by an aircraft, spacecraft or satellite, or anything dropped from them.
- Impact by a falling tree or part of a tree. We will also pay the cost of removing and disposing of the fallen tree or parts of it and treatment of the stump to prevent regrowth. We will not however cover destruction, loss or damage caused when you cut down or remove branches from a tree or you have someone do it for you.
- Impact by a falling television or radio antenna, mast or dish or power poles.
- Impact by any animal or bird that is not kept at your Situation. We will also cover destruction, loss or damage caused by an animal (except insects, vermin or rodents) which becomes accidentally trapped inside your home or unit and which does not belong to you or anyone living at the Situation. However we will not cover destruction, loss or damage caused by any animal, bird, insect, vermin or rodent eating, chewing, clawing, pecking, nesting or soiling at your Situation, whether in a single incident or over a period of time.
- Impact by vehicles or trailers or watercraft or any object falling from them.
- Storm, Flood, rainwater, hail, or wind.

We will also cover storm surge but only when your Buildings and/or your Contents have been destroyed, lost or damaged by another Listed Event covered by this Policy.

If you have insured your Buildings under this Policy, we will also cover destruction, loss or damage to gates, fences or walls that are entirely or partly at the Situation caused by storm, Flood, rainwater, hail or wind.

We will not however cover destruction, loss or damage caused by storm, storm surge, Flood, rainwater, hail or wind where:

- o water enters your Buildings because of a structural defect, faulty design or faulty workmanship when your Buildings were constructed. However, we will pay for any resultant damage; or
- o water enters your Buildings through an opening made for any building, renovation or repair work.

We do not cover the cost of removing mud or debris out of tanks, swimming pools or spas as a result of Flood, rainwater, hail or wind events.

- Landslide or subsidence.

If you have insured your Buildings under this Policy, we will also cover destruction, loss or damage to gates, fences or retaining walls that are entirely or partly at the Situation.

However, the cover for landslide or subsidence only applies if the destruction, loss or damage occurs within seventy-two (72) hours of, and as a direct result of, one (1) of the following:

- o storm, flood, tsunami, rainwater, hail, snow or wind;
- o earthquake or tsunami;
- o explosion; or
- o liquid escaping from a fixed pipe or something attached to a pipe, fixed gutter, fixed tank apparatus or a drain.
- Power surge to domestic appliances or domestic equipment directly caused by an identifiable and verifiable source outside your Building including:
  - o a lightning strike;
  - o an object contacting power lines; or
  - o the resumption of power following a blackout caused by a storm, storm surge or unexpected interference with a power company transformer by an animal.

However, we will not cover domestic appliances or domestic equipment more than seven (7) years from the date of purchase when new or any power surges caused at the Situation.



## Additional things we will pay for when you have insured your Buildings

If you have insured your Buildings under this Policy, the following will be paid in addition to the Buildings sum insured listed on your Policy Schedule. We will only pay these costs when they relate to destruction, loss or damage to your Buildings from a Listed Event under 'What is covered' and covered by this Policy:

- If you are unable to live in your Building after the destruction, loss or damage has occurred, we will pay for your reasonable alternative accommodation expenses for the period during which you are unable to live in your Building.

The most we will pay for these costs is 20% of your Building's sum insured, as listed on your Policy Schedule.

We will reduce the amount we pay you by the amount of any payment you receive for rent from another source, and we will stop paying you as of the date on which you no longer need to rent another property or are able to live in your Buildings.

- If you are unable to live in your Building after the destruction, loss or damage has occurred, we will pay the costs of alternative accommodation for your pets, and additional living expenses for your pets, for the period during which you are unable to live in your Building.

The most we will pay under this additional cover is \$1,000.

- We will pay your legal costs to discharge your mortgage if your claim is for a total loss.
- We will pay the reasonable costs of demolishing, removing and disposing of any Building debris when destruction, loss or damage occurs.
- We will pay the reasonable costs of architects, surveyors and engineers and also pay any legal fees that arise in respect of the reinstatement of your Buildings after the destruction, loss or damage occurs.
- We will pay to make modifications to your Buildings if you are injured as a result of loss or damage to your Buildings. We will only pay for modifications if the injury results in permanent paraplegia or permanent quadriplegia and the modifications are required for you to continue to live at the Situation.

The most we will pay under this additional cover is \$25,000.

- If a key to an external door lock of your Buildings, or a key to an external window lock of your Buildings, is stolen, or you have reason to believe that the key has been duplicated, we will pay the reasonable and necessary costs of replacing the external lock, key or cylinder with a similar item.

The most we will pay under this additional cover is \$1,250.

- We will pay the costs necessary to meet the requirements of any statutory authority in connection with rebuilding or repairing the Buildings at the Situation. We will not pay any costs which result from any notice which a statutory authority served on you before the destruction, loss or damage to your Buildings occurred.

The most we will pay under this additional cover is \$25,000 for any one (1) period of insurance.

- If any trees, plants, shrubs or lawns are damaged by a Listed Event covered by this Policy other than storm, storm surge or Flood, we will pay to replace those trees, plants, shrubs or lawns.

The most we will pay for any one (1) tree, plant or shrub is \$1,000 and the maximum amount we will pay under this additional cover is \$5,000 in any one (1) period of insurance.

- We will pay the cost of any damage caused to a television/radio antenna or mast.

The most we will pay under this additional cover is \$1,000.

- We will pay to replace the Certificate of Title to your Situation if it is destroyed or damaged.

The most we will pay under this additional cover is \$2,000.

- If you have cover for your Buildings and you have entered a contract to sell your Buildings, we will extend cover under the Policy to the purchaser from when the purchaser becomes liable for any damage to the Buildings until the contract is settled or terminated, or until the purchaser insures the Buildings, whichever happens first.

- If your Building is your primary residence, we will pay for the destruction, loss or damage to any unfixed building materials intended to be used for repairs, alterations or additions to your Building at the Situation. We will not however cover:

- o soil, sand, gravel, bark or mulch or any similar materials; or
- o any gas or electrical appliances unless they are in a locked and fully enclosed building where those items are not visible from the outside of the building.

The most we will pay under this additional cover is \$2,000 in any one (1) period of insurance.

- If your Building has been totally destroyed and we have agreed to rebuild your Building, we will pay for the cost to install any combination of:
  - rainwater tank facility (including the rainwater tank, water pump and wiring, foundation or tank stand, pipes connecting the roof to the tank);
  - solar power system (including the solar or PV panels, water tank, pump, electrical wiring, foundation or tank stand and pipes connecting the roof solar panels to the tank);
  - hot water exchange system (including the heat exchange system, electrical wiring, foundation or tank stand and water pipes); and
  - grey water recycling system (including the recycling system, distribution pipes and connectors and outlet housings).
 The most we will pay under this additional cover is \$5,000 after deduction of any rebate that you are eligible for under any government or council rebate scheme.

## Additional things we will pay for when you have insured your Contents

If you have insured your Contents under this Policy, the following will be paid in addition to the Contents sum insured as listed on your Policy Schedule. We will pay these costs when they relate to destruction, loss or damage to your Contents from a Listed Event under 'What is covered' and covered by this Policy:

- If your freezer or refrigerator breaks down, we will pay for the loss of any frozen or refrigerated food or medicine. We also pay for loss of any frozen or refrigerated food caused by accidental damage to the freezer or refrigerator or by the failure of the electricity supply, or by contamination of any refrigerant or oil used in the refrigerator or freezer.
- We will pay to reinstate, reproduce or restore your documents and the information contained in them if the documents are destroyed or damaged while contained at the Situation.
- Provided you have complied with all of the terms to which their use is subject, we will reimburse the financial institution which issued you any credit, debit or stored value cards, if those cards are stolen and misused, or used fraudulently, to effect online transactions.

The most we will pay under this additional cover is \$5,000.

- We will pay the reasonable costs of alternative accommodation and additional living expenses.

We will only pay for these costs for the period for which you are unable to live at your Situation after the destruction, loss or damage has occurred. We will not pay for these costs if we pay you for rent following damage to your Buildings under this Policy.

We will reduce the amount we pay you by the amount you receive for rent or accommodation from another source. We will stop paying you from the date on which you no longer need to pay for alternative accommodation.

The most we will pay under this additional cover is the lesser of \$1,000 or 20% of your Contents sum insured as listed on your Policy Schedule.

- If you are unable to live at your Situation after destruction, loss or damage has occurred, we will pay the reasonable costs to remove and store your Contents for up to twelve (12) months from the date of the destruction, loss or damage while your Situation is being repaired. We will however only pay for the storage of your Contents during the time that you are unable to live at your Situation.
- If guests, employees, exchange students or visitors to your Situation bring their own contents with them, we will regard those as Contents belonging to you. This additional cover is subject to the list of contents items and limits shown under 'What are your Contents'.

The most we will pay under this additional cover is \$5,000 in respect of each Listed Event.

We will not pay if these Contents are insured under another insurance policy arranged by someone other than you.

- If money or negotiable instruments belonging to guests, employees, exchange students or visitors are destroyed, lost or damaged, we will regard that money and those negotiable instruments as belonging to you.

The most we will pay under this additional cover is \$1,000 in respect of each Listed Event.

We will not pay if the money or negotiable instruments are insured under another insurance policy arranged by someone other than you.

- We will cover your Contents while stored in a commercial storage facility in Australia.

The most we will pay under this additional cover is the total Contents sum insured as listed on your Policy Schedule.

We will not however cover jewellery, money or negotiable instruments in storage under this additional cover.

- We will cover your Contents for destruction, loss or damage while they are being transported by a vehicle to your new situation, or to a commercial storage facility within Australia where the destruction, loss or damage is caused by theft or attempted theft following violent or forcible entry, or as a result of fire, Flood, collision or overturning of the vehicle that is transporting your Contents.

We will not cover destruction, loss or damage:

- o to glassware, crystal, crockery mirrors or china; or
- o caused by denting, scratching, chipping or bruising.

The most we will pay under this additional cover is the Contents sum insured as listed on your Policy Schedule for any one (1) period of insurance.

- If a key to an external door lock of your Buildings, or a key to an external window lock of your Buildings is stolen, or you have reason to believe that they have been duplicated, we will pay the reasonable and necessary costs of replacing the external lock, key or cylinder with a similar item.

The most we will pay under this additional cover is \$1,250.

- If you have insured your Contents under this Policy, we will pay for storage charges necessarily and reasonably incurred to protect them from further loss or damage following loss or damage caused by storm, Flood, rainwater, hail or wind.
- We will pay the reasonable costs of removing any Contents debris when destruction, loss or damage occurs.
- We will pay the reasonable costs you have to pay a security firm to attend your Situation in response to your monitored burglar alarm system. We will only pay these costs when there is a burglary or attempted burglary. We will not however pay these costs when there is a false alarm or when there is no evidence of attempted burglary.

The most we will pay under this additional cover is \$1,250.

## Additional things we will pay for when you have insured your Buildings and/or Contents

If you have insured your Buildings or Contents under this Policy, or both, the following will be paid in addition to the corresponding sum insured. If you have insured your Buildings and your Contents under this Policy, we will only pay once under these additional covers for any one (1) period of insurance.

- We will pay for the fees that you must pay to an accountant when your personal financial affairs are audited by the Australian Taxation Office. You must advise us of any such audit prior to the fees being incurred.

We will not pay claims for:

- o any audit that relates to a criminal prosecution;
- o fees where the final assessment of your taxable income for the period being audited is 20%, or more, higher than your original declaration;
- o fees for work performed outside the time limits allowed by the Australian Taxation Office; and
- o any fines, penalties or adjustments of taxation.

The most we will pay under this additional cover is \$5,000 during any one (1) period of insurance.

- We will pay for the reasonable costs you have to pay a fire brigade or a similar authorised organisation to attend and protect your Buildings or Contents against an actual fire or other emergency.

The most we will pay under this additional cover is \$500.

- If you cannot live at the Situation because a government authority denies you access, we will pay any increase in your living expenses that is necessary and reasonable to maintain your normal standard of living for up to 60 days. The denial must be as a direct result of destruction, loss or damage to neighbouring premises that would be covered under this Policy if it had occurred at your Situation. We will not cover loss due to cancellation of a lease or agreement.
- We will pay reasonable and necessary expenses to protect your Buildings or Contents from further loss or damage following loss or damage from a Listed Event under 'What is covered' and covered by this Policy.
- We will pay for veterinary expenses if your pet is injured or killed as a result of a road accident, lightning, earthquake, burglary or attempted burglary.

The most we will pay under this additional cover is \$1,000.

- If you or a member of your family normally living with you at your Situation dies as a direct result of a physical injury caused by an accident within your Buildings at the Situation, we will pay \$15,000 to the estate of the deceased person.

The most we will pay under this additional cover is \$15,000 for any one (1) period of insurance.

## Additional benefit when you have insured your Buildings and/or your Contents.

### Accidental Damage

We will pay this Accidental Damage additional benefit as part of and not in addition to your sum insured.

If you have insured your Buildings or your Contents or both under this Policy, we will cover your Buildings and/or Contents for destruction, loss or damage caused by Accidental Damage (as defined below).

'**Accidental Damage**' means destruction, loss or damage that is accidentally, suddenly, unintentionally and unexpectedly caused by an identifiable event (other than by a Listed Event under 'What is covered' or any event excluded by this Policy). Accidental Damage does not include the misplacement, or failure to locate any item nor unexplained disappearance of any item.

Under this Accidental Damage additional benefit, we do not provide cover for:

- any theft of cash, negotiables or documents of any kind;
- any theft of any type of mobile telephones;
- any theft of computers of any type – including laptops, notebooks, palmtops, Personal Digital Assistants (PDAs) electronic diaries, electronic notebooks, pocket personal computers, MP3 or MP4 players or any similar devices;
- any loss of or damage to electronic data – for the purposes of this exclusion, electronic data means any facts, concepts and or information converted to a form usable for communications and/or displays and/or distribution and/or processing by electronic and/or electromechanical data processing and/or electronically controlled equipment which includes but is not limited to programs and/or software and/or other coded instructions for such equipment;
- any damage caused by any malfunction, virus, Trojan horse, worm backdoor, trapdoor, logic bomb, bacteria, rabbit program or any type of computer hacking or similar attack;
- mechanical, electronic or electrical breakdown of any kind;
- photographs, film or any image whether stored electronically or otherwise;
- aircraft, watercraft or vehicles, of any kind, whether they are remote controlled or not;
- any Contents destroyed, lost or damaged outside the home;
- any theft, destruction, loss or damage caused by your tenants or boarders;
- any destruction, loss or damage resulting from any building work, renovations or building alterations of any kind, however we will insure you against damage arising solely out of painting the home provided no work other than painting is being undertaken;
- any destruction, loss or damage where the incident that caused the loss cannot be specified by you;
- any fishing, sporting or musical equipment whilst in use or play; or
- any Exclusion under the section, 'When you are not covered'.

For this additional benefit, we will pay on the same basis as under 'Paying claims – The most we will pay for your Buildings or Contents', however, we will not pay the first \$5,000 for each occurrence for Accidental Damage. (Under this additional benefit, 'occurrence' means all Accidental Damage caused by any original source or cause.) You must pay the first \$5,000 of each claim that we agree to pay for any Accidental Damage. The Excess will be applied to each and every claim, whether or not separate instances of destruction, loss or damage are submitted at the same time.

Please note this additional benefit only covers your Contents for Accidental Damage within the home for damage exceeding \$5,000. If you require Accidental Damage cover for portable Contents outside the home, you should select cover under Section 3 for Valuable Items.

## Reinstatement and automatic increase to your sum insured

We will increase your sum insured for your Buildings and Contents by half of 1% of the corresponding sum insured shown on your current Policy Schedule per month since you took out your Policy or last renewed it until the next renewal date.

You are fully insured again for your Buildings and Contents for the corresponding sum insured shown in your Policy Schedule following a claim unless your claim is for a total loss.

If your claim is for a total loss of your Contents and we pay you the sum insured, then the cover for your Contents will end.

If your claim is for a total loss of your Buildings and we pay you the sum insured, then the cover for your Buildings will end, but liability cover will remain in force until the expiry date of the Policy. However, liability cover in relation to your Buildings formerly Occupied by you will continue until the earliest of the expiry of your Policy and:

- any construction commencing at the Situation;
- the sale of the Situation or any part of it;
- another Policy that includes liability cover being taken out in relation to the Situation;
- the commencement of construction of a building to replace the insured Building at another site; or
- six (6) months from the date of the damage that caused the total loss.

## What are your Buildings

- Residential buildings you live in including any professional offices or surgeries in those buildings.
- Domestic outbuildings.
- Fixed coverings to walls, floors and ceilings. These do not include fixed carpets, curtains or internal blinds unless you are the contracting seller or purchaser, in which case these items will be deemed Buildings until settlement, or, unless you regularly lease out the home on an unfurnished basis.
- Infrastructure for services, including infrastructure for the supply of electricity, gas, water, the internet and telephone.
- Items built in, or fixed to, or on, the Buildings.
- Blinds or awnings on the outside of the Buildings.
- Landscaping, paved terraces, paved pathways and paved driveways (excluding gravel driveways), retaining walls, fences and gates entirely or partly on the site.
- Jetties, wharfs, pontoons and moorings used for domestic purposes only.
- Anything permanently built, permanently constructed or permanently installed on your property for domestic purposes, including in ground swimming pools and fixed solar photovoltaic or hot water systems.

## What are not your Buildings

- Property that a tenant is liable for under the terms of a rental agreement.
- Plants, shrubs, trees or grass except as provided for under 'Additional things we will pay for when you have insured your Buildings'.

## What are your Contents

- Household goods that are not used for earning income.
- Goods that you use for earning your income while they are at your Situation. You would normally receive a taxation deduction for these. We will pay up to \$5,000 in total for these items for any one (1) period of insurance. This does not include office and surgery equipment.
- Office and surgery equipment that you use for earning your income while it is at your Situation. You would normally receive a taxation deduction for these.
- Carpets, curtains and internal blinds.
- Furniture and furnishings that are not built in.
- Portable domestic appliances that are not built in.
- Swimming pools, saunas and spas that are not permanently installed.
- Accessories for any swimming pools, saunas or spas.
- Clothing and personal effects.

- In relation to the following three items:
  - i. jewellery and watches;
  - ii. items that contain gold or silver (this does not include items thinly covered with gold or silver); and
  - iii. collections of stamps, money or medals,

then:

- o the most we will pay for any one item, pair, set or collection of item (i) or (ii) above is \$1,000;
- o the most we will pay for a collection of stamps, money or medals is \$5,000;
- o the most we will pay in total for all of items (i), (ii) and (iii) combined is \$10,000.

You can increase the amount that we will pay for any of these three items whilst they are at the Situation by choosing additional cover for Valuable Items under Section 3 and insuring them as specified valuables.

- Items thinly covered with gold or silver that are not jewellery or watches.
- Paintings and prints, tapestries, Persian or similar rugs, antiques and any other works of art.
- Projectors and screens.
- Equipment for developing and enlarging photographs.
- Processed film, slides and prints. We will only pay the value of these items as unprocessed material, and the cost of processing them.  
However, if they were processed when you purchased them, we will pay the cost of replacement. We will not pay the costs of recreating any event.
- Tapes, cassettes, cartridges and discs, including computer software. We will only pay the value of these items when blank unless they were pre-recorded when you purchased them.
- Data stored on any computer, computer disk or computer tape (including the cost of restoring the data). We will pay up to \$1,000 in total.
- Money and negotiable instruments. We will pay up to \$1,200 in total.
- Accessories and spare parts for the following: motor vehicles, motorcycles, caravans, trailers, watercraft, golf buggies, ride-on mowers, mobility scooters, wheelchairs, surfboards, sailboards, surf skis, kayaks and canoes. We will not pay if the accessories and spare parts are in, or on, motor vehicles, motorcycles, caravans, trailers, watercraft, golf buggies, ride-on mowers, wheelchairs, surfboards, sailboards, surf skis, kayaks and canoes. We will pay up to \$1,500 per item and \$2,500 in total.
- Provided you have complied with all of the terms to which their use is subject, we will reimburse the financial institution which issued you any credit, debit or stored value cards, if those cards are stolen and misused, or used fraudulently, to effect online transactions. We will pay up to \$5,000 in total.
- Fixtures and fittings that you have installed for your own use if you are a tenant, or your fixtures and fittings if you are the owner of a strata title unit. We will not cover these fixtures and fittings if the body corporate has insured them.
- Watercraft no more than four metres long and which do not require registration under state or territory legislation.
- Motorised golf buggies, ride-on mowers, mobility scooters, wheelchairs and motorcycles up to 125cc capacity and which do not require registration, remote controlled model or toy motor vehicles.
- Surfboards, sailboards, surf skis, kayaks and canoes, kite surfing equipment.
- Watercraft no more than 4 metres long and which do not require registration under state or territory legislation
- Remote controlled model or toy aircraft with a wingspan up to 1.5 metres.

## What are not your Contents

- Unset precious and semi-precious stones.
- Plants and trees growing outdoors. This does not include plants and trees growing in pots or tubs.
- Animals, including birds and fish.
- Pedal cycles while they are in use for competitive racing or pace-making.
- Equipment for taking photographs, including accessories and unprocessed film while they are being used to earn an income.
- Sporting equipment while it is being used.
- Motorcycles requiring registration.
- Motor vehicles, motorcycles exceeding 125cc capacity, motorised go-karts, caravans, trailers or aircraft other than model or toy aircraft.
- Motorcycles while they are used for competitive racing or pace-making.
- Watercraft more than four metres long.
- Watercraft less than four metres long that require registration under state or territory legislation.
- Personal watercraft (for example, jet skis).

## Cover for your Contents in the open air at your Situation

We will cover your Contents while they are in the open air at your Situation. Your Contents are in the open air when they are not in a building that is fully enclosed.

However, if your Contents are damaged by storm, storm surge, rainwater, wind, hail or are stolen, we will only pay up to \$5,000 or 8% of your Contents sum insured, whichever is greater, in total.

This cover does not apply to any swimming pools, saunas or spas.

## Cover for your Contents away from your Situation

Your Contents (other than the following items) are covered while they are away from your Situation, anywhere in Australia for up to ninety (90) consecutive days:

- Accessories and spare parts for: motor vehicles, motorcycles, mini-bikes, caravans, trailers, watercraft, golf buggies, mobility scooters, surfboards, sail boards, surf skis, kayaks and canoes.
- Goods that you use for earning your income.
- Office and surgery equipment that you use for earning your income.

Your Contents are not covered if they:

- Are on the way to, or from, or in commercial storage, except as provided under 'Additional things we will pay for when you have insured your Contents'.
- Are in transit during a permanent removal, unless we have agreed to cover them under 'Additional things we will pay for when you have insured your Contents'.
- Have been removed permanently from your Situation other than:
  - o sporting equipment that is stored within a club room,
  - o Contents stored in a bank safe deposit box,
  - o student's personal belongings including sporting equipment whilst you are away from home attending school, college or university.

We will only cover your Contents (other than the items excluded above) for destruction, loss or damage as a result of storm, storm surge, Flood, rainwater, wind or impact by a vehicle if they are:

- in a residential building, boarding house, motel, hotel, club, nursing home or hospital where you are staying; or
- sporting equipment stored within a club room.

We will not cover your Contents for destruction, loss or damage as a result of storm, storm surge, Flood, rainwater, wind or impact by a vehicle if they are in a tent, vehicle, caravan, trailer, aircraft or watercraft.

Under this section, we will pay up to 25% of the Contents sum insured shown on your Policy Schedule in total per Listed Event, subject to the limits set out here and under 'What are your Contents'.

## Cover for your Contents away from your Situation – Theft

We will pay for aggravated theft of your wallet, handbag or other personal items if you are robbed of these items anywhere in Australia by violent physical assault and when supported by a police report. The most we will pay for cash or negotiables is \$300 per theft and subject to a maximum of \$1,000 for any one (1) period of insurance.

We will not otherwise cover your Contents for theft while they are away from your Situation, unless:

- they are in a residential building, boarding house, motel, hotel, club, nursing home or hospital where you are staying; or
- the Contents are sporting equipment stored within a club room.

## Moving your Contents to a new situation

If you are moving permanently to a new situation within Australia, we will cover your Contents at the Situation shown on your Policy Schedule and at your new situation. The most we will pay in total per Listed Event is the sum insured for your Contents shown on your Policy Schedule. We will only cover your Contents at your new situation for forty five (45) days. This cover will commence from when you first start to move your Contents to your new situation. You must tell us that you are permanently moving your Contents to a new situation within forty five (45) days from the day you first start to move.

## Excesses that apply when you make a claim

An Excess is your contribution towards the cost of a claim. We will tell you if you need to pay an Excess when you make a claim.

In most instances you can select, at the time of your enquiry or application for insurance, the amount of the Excess you wish to pay should you make a claim. When you select a higher Excess amount we will normally reduce the amount of the premium you will have to pay.

If you select cover for Buildings and Contents, in the event of destruction, loss or damage to both your insured Buildings and Contents for the same event, you will only be required to pay one excess. If the nominated excess for Buildings and Contents are different, the excess payable will be the higher of these excesses.

### When no Excess applies

When a claim is paid for destruction, loss or damage to your insured Buildings and/or Contents, the Excess amount will only be applied once. You will not be required to pay any Excess in the event that your Buildings or Contents are a total loss.

When a claim is paid under 'Additional things we will pay for when you have insured your Buildings' only, or 'Additional things we will pay for when you have insured your Contents' only, no Excess will apply.

### Accidental Damage additional benefit Excess

If you claim under the Accidental Damage additional benefit, the Excess is \$5,000.

### Earthquake or tsunami Excess

Your Excess will be the greater of \$250 or the Excess shown on your Policy Schedule for any claim for destruction, loss or damage to your insured Buildings and/or Contents arising from an earthquake or tsunami. The destruction, loss or damage must occur within seventy-two (72) hours of the earthquake or tsunami.

## The most we will pay for your Buildings or your Contents

The most we will pay for any claim for destruction, loss or damage to your Buildings or your Contents is the corresponding sum insured shown on your Policy Schedule. This does not apply to amounts payable under 'Additional things we will pay for when you have insured your Buildings', or 'Additional things we will pay for when you have insured your Contents', or 'Additional things we will pay for when you have insured your Buildings and/or your Contents'.

There are some items of your Contents that we will only cover up to a certain amount. See 'What are your Contents' for details of these Contents items and the amounts we will pay.



## How we pay a claim for your Buildings

When destruction, loss or damage occurs to your Buildings, we will pay the cost of rebuilding your Buildings, or repairing the damaged portions of your Buildings, to the same condition as when they were new.

We will also pay any additional costs required for your Buildings to comply with government or local authority bylaws. We will not however pay these additional costs if you were required to comply with these bylaws, and had not done so, before the destruction, loss or damage occurred. The most that we will pay for costs required for your Buildings to comply with requirements of any authority in any one (1) period of insurance is \$25,000.

### Buildings sum insured safeguard

If we determine that the cost to repair or replace your Buildings is greater than your Buildings sum insured, then we will pay up to 30% more than your Buildings sum insured to:

- repair the Buildings to the condition it was in at the time immediately before it was destroyed, lost or damaged; or
- replace the Buildings; or
- pay the reasonable cost of the Buildings' repair or replacement.

We will decide which one we will do.

This 'Buildings sum insured safeguard' applies only if:

- a. you have insured your Buildings under this Policy; and
- b. your Buildings are destroyed or are so extensively damaged by a Listed Event covered by this Policy and we consider the loss or damage to be a total loss; and
- c. the cost to repair or replace your Buildings is greater than your Buildings sum insured because either:
  - i. the increased cost of repairing damage to your Buildings was caused directly by a Catastrophic Event; or
  - ii. you, or your Steadfast Broker, can demonstrate that you provided all information required by your Steadfast Broker to correctly use the Steadfast Home Sum Insured Building Calculator (which is available to all Steadfast Brokers) to calculate your Buildings sum insured, and:
    - o your Buildings are substantially the same as when your Steadfast Broker used the Steadfast Home Sum Insured Building Calculator (for example, you have not added to nor extended your Buildings); and
    - o you have not reduced any sum insured that we have offered on any renewal invitation since your Steadfast Broker used the Steadfast Home Sum Insured Building Calculator.

For the purposes of this 'Buildings sum insured safeguard', a '**Catastrophic Event**' means a suddenly occurring, major, natural disaster that is covered under this Policy, where the resultant loss or damage to property in the vicinity of your Buildings is so extensive and widespread that the consequent increase in demand for the materials and labour required to repair buildings causes a material increase in the cost of those materials and labour.

This 'Buildings sum insured safeguard' only applies in respect of your Buildings covered by this Policy. It does not apply to any other property or items insured under this Policy nor to any other additional coverages or benefits provided under this Policy.

Rebuilding or repairing your Buildings must commence within six (6) months of the destruction, loss or damage occurring. If it does not commence within six (6) months (or any other period which we agree with you in writing) you may have to pay any increase in cost caused by the delay.

We will pay for the damaged portion of fixed coverings to walls, floors and ceilings only in the room, hall or passage where the damage occurred.

We will not pay any costs for replacing undamaged property.

We will try to match any material used to repair your Buildings with the original materials. If we cannot, we will use the nearest equivalent available to the original materials. However, if:

- it is impossible to acquire new material to replace the damaged material that reasonably matches the undamaged portion to a similar extent as immediately prior to the loss or damage occurring; and
- the amount of damaged material that cannot be matched to the undamaged material is more than 40% of the total material that would have to be replaced if all the matching damaged and undamaged material was replaced, then we will replace both the damaged and undamaged material.

## How we pay a claim for your Contents

When destruction, loss or damage occurs to any item of your Contents, we will do one of the following:

- replace the item with the nearest equivalent new item;
- repair the item to the condition it was in at the time immediately before it was destroyed, lost or damaged; or
- pay you the cost of replacement or repair.

We will decide which one we will do.

When destruction, loss or damage occurs to your refrigerators, freezers, washing machines, clothes dryers or dishwashers with less than a three (3) star energy rating, and we have agreed to replace them, we will replace them with items that have at least a three (3) star energy rating.

When destruction, loss or damage occurs to any item of your Contents, we will also pay for the cost of replacement for damaged:

- carpets;
- wall, floor and ceiling coverings; and
- internal blinds and curtains,

but only in the room, hall or passage where your Contents were destroyed, lost or damaged.

Unless your Policy Schedule lists pairs and sets as a specified Valuable Item under Section 3 of this Policy, when a destroyed, lost or damaged item of your Contents is part of a pair, set or collection, we will only pay for the value of the destroyed, lost or damaged item itself. The most we will pay is the value that the item has as a proportion of the combined pair, set or collection.

We will only pay the cost of replacing the item even though the pair, set or collection to which it belongs is less valuable because it is incomplete.

## SECTION 2 – LIABILITY COVER

### What you are covered for

- If you have insured your Buildings under this Policy, we will cover you against any claim for compensation or expenses which you become legally liable to pay for:
  - the death of, or Personal Injury to, any person; or
  - the Damage to Property,  
resulting from an Occurrence during the period of insurance arising out of the ownership or occupancy of your Buildings or the land, trees, shrubs and other plant life at your Situation.
- If you have insured your Contents under this Policy and you live in a rented building, we will cover you against any claim for compensation or expenses which you become legally liable to pay for:
  - the death of, or Personal Injury to, any person; or
  - the Damage to Property,  
resulting from an Occurrence during the period of insurance arising out of the ownership of your Contents or occupancy of the Building. This does not include any amount you have to pay because you are the owner of your Buildings.
- If you have insured your Contents under this Policy and you own part of a building that is a strata titled residence, we will cover you against any claim for compensation or expenses which you become legally liable to pay for:
  - the death of, or Personal Injury to, any person; or
  - the Damage to Property,  
resulting from an Occurrence during the period of insurance arising out of the ownership of your Contents or occupancy of the part of the building you own.
- If you have insured your Contents under this Policy, we will cover you against any claim for compensation or expenses which you become legally liable to pay for:
  - the death of, or Personal Injury to, any person; or
  - the Damage to Property,  
resulting from an Occurrence during the period of insurance anywhere in the world. This does not include any amount you have to pay because you are the owner or occupier of your Buildings.

### Definitions for your liability cover

**'Personal Injury'** means Bodily Injury, shock, mental anguish or mental injury, libel, slander or defamation of character, including death. Personal injury does not include the publication or utterance of a libel or slander:

- made prior to the commencement of the period of insurance; or
- made by or at the direction of you with knowledge of its falsity; or
- relating to advertising, broadcasting or telecasting activities by or on behalf of you.

**'Bodily Injury'** means physical bodily harm including resultant sickness or disease that requires care or loss of services and/or resultant death.

**'Damage to Property'** means physical injury to or destruction of tangible property, including the loss of its use. Tangible property includes the cost of recreating or replacing stocks, bonds, deeds, mortgages, bank deposits and similar instruments, but does not include the value represented by such instruments.

An **'Occurrence'** includes continuous or repeated exposure to substantially the same general conditions. We regard all death, Personal Injury or Damage to Property arising from one (1) original source or cause as one (1) Occurrence.

## Limit of your liability cover

The most we will cover for any liability claim is \$30,000,000 for any one (1) Occurrence.

## Additional benefits - Liability

If you have insured your Buildings or Contents or both at your primary residence under this Policy, your liability cover includes the following additional benefits:

### Defence costs

In addition to the limit of your liability cover, if we agree you are entitled to liability cover under this Policy in respect of an Occurrence, we will also pay legal costs incurred with our consent to defend the claim.

### Expenses incurred in attending court

In addition to the limit of your liability cover, we will reimburse you for reasonable expenses incurred in attending court in relation to a liability claim covered by this Policy at our request up to \$250 per day but excluding the first day, and up to a total of \$5,000 in any one period of insurance for proven income loss. We will only reimburse income loss for days on which you are not able to conduct any income-earning activity whatsoever.

If you are:

- self employed or a working director, then 'income' means the gross daily income from such personal exertion after allowing for the costs and expenses incurred in deriving that income;
- an employee, then 'income' means the gross daily income from personal exertion, excluding overtime payments, bonuses, commissions or allowances.

In each case the amount of your income will be averaged over the twelve months immediately preceding our request or such shorter period during which you have been so engaged. You must provide any documentation, records, correspondence or other information that we request in support of any claim for lost income.

### Motor vehicle liability

We will cover you against any claim for compensation or expenses which you become legally liable to pay resulting from an Occurrence that occurs during your period of insurance for:

- the death of, or Personal Injury to, any person; or
- the Damage to Property,

arising from the ownership, custody, or use of any vehicle not required to be registered by law including:

- motorcycles up to 125cc capacity;
- mobility scooters;
- golf buggies;
- ride on mowers;
- any motorised wheelchair; or
- any domestic trailer not attached to any vehicle.

We also insure you against any claims for compensation or expenses you become legally liable to pay for:

- the death of, or Personal Injury to, any person caused by you solely as a result of you being a passenger in a registered vehicle if the Occurrence causing the death or Personal Injury occurs during your period of insurance; or
- the death of, or Personal Injury to, any person arising from the ownership, custody, or use of any registered vehicle if the Occurrence causing the death or Personal Injury takes place at the Situation and occurs during your period of insurance.

The most we will pay for all claims arising out of any one Occurrence under this additional benefit is \$30,000,000.

In addition to the limit of your liability cover, if we agree that you are entitled to liability cover under this additional benefit in respect of an Occurrence, we will also pay legal costs incurred with our consent to defend the claim.

We will not cover you:

- if you are entitled to be wholly or partly insured by any compulsory statutory insurance or accident compensation scheme, or would have been, but for failure to register the vehicle or to apply for cover under the insurance or scheme or to comply with a term or condition of the insurance or scheme;
- if you are entitled to be wholly or partly protected by any other policy of insurance which specifically covers compulsory third party motor vehicle liability.

### **Committee members of sporting or social clubs or community organisations**

We will cover you against any claim for compensation or expenses which you become legally liable in Australia to pay following an alleged or actual act or omission in connection with your position as a committee member of a sporting or social club or community organisation.

We will not cover you if you receive more than \$1,000 per year for holding the committee member position.

The claim for compensation must be made against you within the period of insurance stated in the Policy Schedule.

The most we will pay under this additional benefit, including legal costs, is \$10,000 during any one period of insurance.

## **What you are not covered for - Liability**

These exclusions apply to your liability cover and additional benefits under this Section 2 of your Policy.

We will not cover any liability arising from:

- Use of a motor vehicle, motorcycle, mini-bike, aircraft or watercraft, however we will cover liability that:
  - o arises from the ownership, custody or use of any:
    - a. model or toy aircraft;
    - b. surfboard, sailboard, kayak or surf ski;
    - c. watercraft no more than four metres long and that do not require registration under state or territory legislation, however, we will not cover any liability arising from personal water craft (for example, jet skis);
  - o we cover under 'Additional benefits - Motor vehicle liability'.
- Use of a caravan or trailer when the caravan or trailer is attached to a motor vehicle or motorcycle.
- Any agreement or contract you enter into, however we will cover your liability if you would have been liable without the agreement or contract.
- Directly or indirectly out of or in connection with the actual or alleged use or presence of asbestos.
- Gaining a personal profit or advantage that is illegal.
- A conflict of duty or interest.
- Any act or omission that is dishonest, fraudulent, criminal, wilful or Malicious Damage.
- Any loss that can be reimbursed by your sporting or social club or community organisation.
- Any alleged or actual act or omission committed, or alleged to have been committed, prior to the commencement of the Policy.
- Any disease that is transmitted by you, or any member of your family who normally lives with you.
- Any business, profession, trade or occupation carried on by you.

This does not include being a committee member of a sporting or social club or community organisation provided that you do not receive more than \$1,000 per year for holding this position.

This also does not include letting the home for domestic purposes or babysitting on a casual basis. Babysitting is not considered to be on a casual basis if:

- o the babysitting is not of a casual nature;
- o any licence or other permission is required by any government body or public authority in order to legally conduct the babysitting;
- o the income derived from the babysitting is the primary or only source of the household's income;
- o there is a registered business associated with the babysitting.

We will not cover any:

- Penalties, fines or awards of aggravated, exemplary or punitive damages made against you.
- Personal Injury to you, or any member of your family who normally lives with you, or any other person who normally lives with you.
- Personal Injury to any person you employ and that Personal Injury arises from their employment with you.
- Damage to Property that belongs to you, or any member of your family who normally lives with you, or any other person who normally lives with you.
- Damage to Property that belongs to any person you employ and that Damage to Property arises from their employment with you.
- Alterations, repairs, renovations or additions to your Buildings that cost more than \$100,000.

The exclusions that apply to Section 1, Section 3 and the General Terms and Conditions also apply to your liability cover and additional benefits under this Section 2 of your Policy.

## SECTION 3 – OPTIONAL COVERS FOR AN ADDITIONAL PREMIUM

### Valuable Items

This optional cover for Valuable Items under Section 3 of the Policy only applies when your Policy Schedule shows that you have insured your Valuable Items under this Policy.

#### **You can choose to insure your Valuable Items as either:**

- unspecified valuables; or
- specified valuables.

If you select unspecified valuables, you must nominate a total sum insured for your Valuable Items to be covered by this Policy, subject to a maximum of \$5,000, but you do not have to specify individual Valuable Items.

If you select specified valuables, then you must specify each Valuable Item you wish to insure under this Policy and provide valuations and/or receipts to evidence their value, unless we tell you that these are not required.

#### **What are Valuable Items**

- Jewellery and watches.
- Items that contain gold or silver (this does not include items thinly covered with gold or silver).
- Collections of stamps, money or medals.
- Sporting equipment and tools, except while in use or play.
- Camping equipment, back packs and sleeping bags.
- Photographic equipment including video equipment.
- Musical equipment not used for earning income.
- Battery operated sound equipment.
- Binoculars and telescopes.
- Clothing.
- Wheel chairs, crutches and walking sticks, motorised golf carts and ride on mowers, none of which require registration.
- Prams or strollers.
- Luggage.
- Bicycles.
- Personal mobile cellular phones, portable computers.
- Surfboards, windsurfers, surf skis, kayaks and other watercraft that are less than 4 metres and do not require registration under state or territory legislation.
- Hearing aids, contact lenses, eye-glasses.
- Other personal belongings specifically designed to be worn or carried on the person.

#### **What are not Valuable Items**

- Unset precious and semi-precious stones.
- Items thinly covered with gold or silver.
- Motor vehicles, motorcycles, caravans, trailers, aircraft or accessories or spare parts of any of these items.
- Watercraft less than four metres long that require registration under state or territory legislation.
- Personal watercraft (for example, jet skis).

### **When we will pay for Valuable Items**

Your Valuable Items are covered for accidental loss or accidental damage, provided that the accidental loss or accidental damage happens within Australia or New Zealand. You only have cover for accidental loss or accidental damage that happens outside of Australia and New Zealand if the accidental loss or accidental damage occurs within ninety (90) consecutive days after you leave Australia.

### **When we will not pay for Valuable Items**

We will not pay if the accidental loss or accidental damage to your Valuable Items is caused by the following:

- Rust, corrosion, gradual deterioration, depreciation, wear or tear.
- A defect in the item.
- Rats, mice or insects.
- Processes of cleaning involving the use of chemicals other than domestic household chemicals.
- Mechanical or electrical breakdown other than an electric motor burning out. We will however pay for any resultant damage following mechanical or electrical breakdown.

### **How we pay a claim for Valuable Items**

When accidental loss or accidental damage occurs to a Valuable Item, we will do one of the following:

- replace the item with the nearest equivalent new item;
- repair the item to the condition it was in when the accidental loss or accidental damage occurred; or
- pay you the cost of replacement or repair to the condition it was in when the accidental loss or accidental damage occurred.

We will decide which one we will do.

Unless your Policy Schedule lists pairs and sets as a specified Valuable Item under Section 3 of this Policy, when a Valuable Item is part of a pair, set or collection, we will only pay the value of the lost or damaged item itself. The most we will pay is the value that the item has as a proportion of the combined pair, set or collection. We will only pay the cost of replacing the item even though the pair, set or collection to which it belongs is less valuable because it is incomplete.

If you have made a claim which is covered under Section 1 of this Policy for an item of your Contents which is also covered as a Valuable Item under this Section 3, we will reduce any payment to you under this Section 3 by the amount we pay you for the same item under your Contents cover.

### **Limit for Valuable Items**

If your Policy Schedule indicates that you have selected unspecified valuables, the most we will pay for any one item, pair, set, collection or system is \$1,000 up to a maximum of \$5,000 or the total unspecified valuables sum insured, whichever is the lesser.

If your Policy Schedule does not list pairs and sets as a specified Valuable Item under Section 3 of this Policy, the most we will pay for any one item, pair, set, collection or system is the amount shown on your Policy Schedule.

## **Pairs and sets**

This optional cover under Section 3 of the Policy only applies when each pair or set is listed as a specified Valuable Item in your Policy Schedule.

In the event of a total loss of any item or article which is part of a pair or set, we agree to pay you – at your option, exercisable after the loss – the full amount of the value of such pair or set, and you agree to surrender the remaining article or articles of the pair or set to us.



# GENERAL TERMS AND CONDITIONS

## General exclusions applying to all Sections of this Policy

This Policy excludes loss, damage, destruction, death, injury, illness, liability, cost or expense of any nature directly or indirectly caused by, contributed to by, resulting from, arising out of or in connection with any of the following, regardless of any other cause or event contributing concurrently or in any other sequence to the loss:

1. War, invasion, acts of foreign enemies, hostilities or war-like operations (whether war be declared or not), civil war, rebellion, revolution, insurrection, civil commotion assuming the proportions of or amounting to an uprising, military or usurped power.
2. Any act(s) of Terrorism that is directly or indirectly caused by, contributed to by, or in any way involves or is connected with biological, chemical, radioactive, or nuclear pollution or contamination or explosion. For the purpose of this exclusion, an act of terrorism includes any act, or preparation in respect of action, or threat of action designed to influence the Government of the day or de facto of any nation or any political division thereof, or in pursuit of political, religious, ideological or similar purposes to intimidate the public or a section of the public of any nation by any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or Government(s) of the day or de facto, and which:
  - o involves violence against one (1) or more persons; or
  - o involves damage to property; or
  - o endangers life other than that of the person committing the action; or
  - o creates a risk to health or safety of the public or a section of the public; or
  - o is designed to interfere with or to disrupt an electronic system.
3. Radioactivity or the use, existence or escape of any nuclear fuel, nuclear material, or nuclear waste or action of nuclear fission or fusion.

This Policy also excludes any loss, destruction, damage, death, injury, illness, liability, cost or expense of any nature directly or indirectly caused by, contributed to by, resulting from or arising out of or in connection with any action taken in controlling, preventing, suppressing, retaliating against, or responding to or in any way relating to 1, 2 or 3 above.

This Policy also excludes claims for loss, damage, destruction or liability arising from:

- Lawful destruction or confiscation of your property.
- Damage to a heating element. We will however pay for any resultant damage following damage to a heating element.
- Mildew, atmospheric or climatic conditions.
- Mould or fungi.
- Damage, loss or injury that you or anyone acting for you deliberately caused.
- Action of the sea, tidal wave, high water, or erosion.
- Landslide or subsidence except as detailed in the 'Landslide or subsidence' section of this Policy.
- Any event that does not occur within the period of insurance.

## Sanction limitation and exclusion clause

In this section, the reference to Insurer is a reference to us and Insured is a reference to you.

If, by virtue of any law or regulation which is applicable to an Insurer, its parent company or its ultimate controlling entity, at the inception of this Policy or at any time thereafter, providing coverage to the Insured is or would be unlawful because it breaches an applicable embargo or sanction, that Insurer shall provide no coverage and have no liability whatsoever nor provide any defense to the Insured or make any payment of defense costs or provide any form of security on behalf of the Insured, to the extent that it would be in breach of such embargo or sanction.

## When your cover does not apply

Your cover for your Buildings, Contents and Valuable Items will not apply if, for a continuous period of ninety (90) days or more, no one has Occupied your Buildings, unless the destruction, loss or damage results from lightning, thunderbolt, riot and civil commotion, damage directly caused by impact by a vehicle, aircraft, waterborne craft, space debris, rocket, satellite, or a branch, tsunami or earthquake. However, we do not insure you against any subsequent resultant damage such as rainwater entering any opening made by impact or looting subsequent to a riot.

You can ask us to provide cover if your Buildings are not going to be Occupied for more than ninety (90) days. If we agree to provide cover, we will advise you in writing.

## Other interests

You must not transfer any interests in this Policy without our written consent.

Any person whose interests you have told us about and we have noted on your Policy Schedule is bound by the terms of this Policy.

## What you are required to do for us

- You must pay us the premium for this Policy.
- You must tell us as soon as possible of anything that changes the facts or circumstances relating to your insurance.
- You must take reasonable precautions to prevent anything which could result in a claim under this Policy.
- You must make sure that anyone doing anything on your behalf obeys all laws.
- You must comply with the terms and conditions of this Policy.

## The law that applies to this Policy

Any disputes arising from this Policy will be determined by the courts, and in accordance with the laws, of the state or territory of Australia where this Policy is issued.

## How to make a claim

Please contact your Steadfast Broker to assist you in making a claim.

In an emergency outside normal business hours you may ring our emergency service on 1300 121 251 for assistance.

## What you must do when you make a claim

You must make your claim as soon as possible after you suffer a loss. If you do not make your claim within thirty (30) days, we may reduce what we pay you by an amount to take account of any disadvantage we suffer by the delay.

You must also:

- Take all reasonable steps to stop any further loss from occurring.
- Advise the nearest Police station if your property is lost or stolen, vandalised or Maliciously Damaged. We may ask you to give us a written report from the Police.
- Keep the property that has been damaged so we can inspect it.
- Tell us about any prosecution or inquest that may be held.
- Send us any document relating to your claim within seventy two (72) hours of you receiving the document.

## What you must not do when you make a claim

You must not do any of the following:

- Repair or replace any damaged property without our consent.
- Pay, promise to pay, or offer payment, or admit responsibility for a claim.

## You give us your rights to claim from anyone else

If you have a right to claim against someone else for a claim that you have made and we have paid under this Policy, you give us your rights to make that claim. You also give us your rights to conduct, defend or settle any legal action and to act in your name.

You must not do anything which prevents us from doing this and you must give us all the information and cooperation that we require.

## Goods and Services Tax

This GST provision may have an impact on how you determine the amount of insurance you need. Please read it carefully. Seek professional advice if you have any queries about GST and your insurance.

Unless expressly stated, any consideration or amount payable in respect of this Policy is exclusive of GST. If GST is or becomes payable on any supply made in connection with this Policy, an additional amount is payable by the recipient of the supply equal to the amount of GST payable on that supply.

### Limits of liability and sums insured

All monetary limits and sums insured in this Policy may be increased for GST in some circumstances (see below).

## Claim payments

When we calculate the amount we will pay you, we will have regard to the items below:

- Where you are not registered for GST and liable to pay an amount for GST in respect of an acquisition relevant to your claim (such as services to repair a damaged item insured under the Policy) we will pay you an amount in respect of the GST on the acquisition.
- We will pay the GST amount in addition to the relevant sum insured or limit of liability.
- If your sum insured or limit of liability is not sufficient to cover your loss, we will only pay the GST amount that relates to our settlement of your claim.
- Where we make a payment to you, or on your behalf, under this policy as compensation or in respect of an acquisition or goods, services or other supply, we will reduce the amount of the payment by the amount of any input tax credit that we estimate that you would be, or would have been entitled to (based on your disclosure of input tax credit entitlement) in relation to that acquisition, whether or not that acquisition is actually made.

## Input tax credit entitlement

If you are registered or required to be registered for GST you must tell us your Australian Business Number and entitlement to an input tax credit. We will ask you for this information if you lodge a claim. If you fail to disclose or incorrectly disclose your entitlement, you may be liable for GST on a claim we pay. This Policy does not cover you for this GST liability, or for any fine, penalty or charge for which you may be liable.







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